



# Council Meeting #1

## January 18<sup>th</sup>, 2017 | 5:30pm

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Item	Presenter/Mover	Action
<b>1.0 Welcome/Call to Order</b>		D
<b>2.0 Approval of Minutes</b>		D
<b>3.0 Approval of Engenda</b>		D
<b>4.0 New Business</b>		
4.1 Executive goals presentation	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	I
4.2 Leadership Award Committee (A)	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	D
4.3 Budget Approval (B)	Katie Arnold (vpfinance.b@engsoc.uwaterloo.ca)	D
4.4 Conference Delegate Selection (C)	Melissa Buckley (vpcomm@engsoc.uwaterloo.ca)	D
4.5 Teaching Excellence Award (D)	Andrew McBurney (vpacademic.b@engsoc.uwaterloo.ca)	D
4.6 Drawing the line (E)	Ian Holstead (ian.holstead@gmail.com)	D
4.7 Pi Day Volunteers (F)	Benjamin Beelen (bbeelen@edu.uwaterloo.ca)	D
4.8 P&P Nominations	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	I
4.9 ASoc - BSoc Relations	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	I
4.10 Executive goals discussion	Adelle Vickery (adellevickery@gmail.com)	I
<b>5.0 Exec Updates</b>		
5.1 President	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	I
5.2 VP Student Life	Chelsea VanderMeer (vpstudentlife.b@engsoc.uwaterloo.ca)	I
5.3 VP Communications	Melissa Buckley (vpcomm.b@engsoc.uwaterloo.ca)	I
5.4 VP Finance & Operations	Katie Arnold (vpfinance.b@engsoc.uwaterloo.ca)	I
5.5 VP Academic	Andrew McBurney (vpacademic.b@engsoc.uwaterloo.ca)	I
<b>6.0 Affiliate updates</b>		
6.1 WEEF	Jordan Nickel (weef@uwaterloo.ca)	I
6.2 Iron Warrior	Donovan Maudsley (iwarrior@uwaterloo.ca)	I
6.3 Senate	Pallavi Hukerikar (pallavi.hukerikar@uwaterloo.ca)	I
6.4 Feds Councilors	Denton Liu (d92liu@uwaterloo.ca)	I
6.5 EngFOC	Daniadele LeSauvachtler (engfoc@uwaterloo.ca)	I
6.6 GradComm	Mattrisse Dickhowe (uwgradcomm@gmail.com)	I
<b>7.0 Varia</b>		
<b>8.0 Adjournment</b>		

\*Note: D = decision, I = information

If you have any questions or concerns, please contact  
Kieran Broekhoven (speaker.b@engsoc.uwaterloo.ca)

## Appendix A

<b>Title</b>	Award a student who did stuff!
<b>Mover</b>	Executive B
<b>Seconder</b>	
<b>Spirit</b>	To elect the students-at-large for the Winter 2017 Leadership Excellence Award Committee.
<b>WHEREAS</b>	There are two vacant seats on the Leadership Excellence Award Committee.
<b>BIRT:</b>	The following two members will be elected to serve on the Leadership Excellence Award Committee: 1. _____ 2. _____

## Appendix B

<b>Title</b>	YOU get money and YOU get Money EVERYBODY GETS MONEY [W17 Budget]
<b>Mover</b>	Executive B
<b>Seconder</b>	
<b>Spirit</b>	To adopt and operating budget for the Winter 2017 term .
<b>WHEREAS</b>	Council must to approve a budget for the term W17.
<b>AND WHEREAS</b>	The VP Operations and Finance has written a budget based on requests and consultation with all relevant parties.
<b>BIRT:</b>	The Winter 2017 budget is approved as presented .

## Appendix C

<b>Title</b>	COMM along with us!
<b>Mover</b>	Executive B
<b>Secunder</b>	
<b>Spirit</b>	To improve impartiality in the delegate selection process for conferences by electing 2 members at large to be on a committee with the VP Communications.
<b>WHEREAS</b>	Presently, the VP Communications is responsible for selecting conference delegates.
<b>AND WHEREAS</b>	A selection committee is a possible way to balance out biases and increase objectivity.
<b>AND WHEREAS</b>	A trial is currently running for one-term on A-Society, and it would be ideal for both societies to trial the program to see if we should employ a delegate selection committee on a permanent basis.
<b>BIRT:</b>	A committee made up of the B-Society VP Communications and two members-at-large be formed to select delegates during the remainder of the Winter 2017 term.
<b>BIFRT:</b>	The members-at-large not intend to submit conference delegate applications during the Winter 2017 term (AGM 2016, hosted by the University of Waterloo).
<b>BIFRT:</b>	The following members be the members-at-large for this committee: 1. _____ 2. _____

## Appendix D

<b>Title</b>	Award an instructor who did stuff!
<b>Mover</b>	Executive B
<b>Seconder</b>	
<b>Spirit</b>	To fill the seats of the Winter 2017 Teaching Excellence Award Committee.
<b>WHEREAS</b>	There are two seats at large for the Teaching Excellence Award Committee.
<b>BIRT:</b>	The following two members shall be elected to serve on the Teaching Excellence Award Committee: 1. _____ 2. _____

## Appendix E

<b>Title</b>	Drawing the line
<b>Mover</b>	ECE 17-02
<b>Seconder</b>	
<b>Spirit</b>	To improve EngSoc promotion and the lives of the people trying to do so
<b>WHEREAS</b>	To date, an official vector copy of the EngSoc logo has yet to be found.
<b>AND WHEREAS</b>	A vectorized logo is critical for use in promotional items
<b>AND WHEREAS</b>	It is common to have a document on brand guidelines for use when creating promotional material.
<b>AND WHEREAS</b>	The brand guidelines normally contains multiple versions of the logo with different colorizations (colour, black & white, grey scale, etc) for use in different situations.
<b>BIRT:</b>	The executive team be mandated to commission the creation of a vector logo and brand guidelines
<b>BIFRT:</b>	The logo should be publicly available on the website as part of a brand guidelines page.

## Appendix F

<b>Title</b>	3.141592653589793238462643383279502884197169399375105820974944 592307816 Day
<b>Mover</b>	Environmental 2020
<b>Secunder</b>	Geological 2020
<b>Spirit</b>	To increase charitable donations.
<b>WHEREAS</b>	Charities needs money for habitats for humanities
<b>AND WHEREAS</b>	Charities has seen a poor participation in recent charitable attempts (change for change & purpling tattoos for charity)
<b>BIRT:</b>	At least one executive from B-Soc will volunteer to be pied (possibly multiple times in the face) with whipped cream pies on Pie day (March 3rd.14592... 2017) and will volunteer to the Charities Director ( <a href="mailto:bryn.cummings@uwaterloo.ca">bryn.cummings@uwaterloo.ca</a> ).

# Acronym Bingo

CnD - Coffee and Donut Shop	CRC - Council Review Committee	GradComm - Graduation Committee	CFO - Chief Feedback Officer	FEDS - Federation of Students
BOT/MOT/EOT - Beginning/Middle/End of Term	ESSCO - Engineering Student Societies' Council of Ontario	WEEF - Waterloo Engineering Endowment Fund	FOC - Federation Orientation Committee	CRO - Chief Returning Officer
ECIF - Engineering Capital Improvement Fund	EWB - Engineers Without Borders	WEC/OEC/CEC - Waterloo/Ontario/Canadian Engineering Competition	MATES - Mentor Assistance Through Education & Support	SFF - Sandford Fleming Fund
IST - Information Systems & Technology	P&P - Paul & Paula Plummer Awards	WiE - Women in Engineering	IRS - Iron Ring Stag	IRC - Iron Ring Ceremony
JAGM - Joint Annual General Meeting	CFES - Canadian Federation of Engineering Students	FY(EL)C - First Year (Engineering Leadership) Conference	SLR/WLR - Summer/Winter Leader Retreat	P**5 - Paul & Paula Plummer Participation Points



New topic



Direct Response



Point of Clarification



Indicates Circular



I Agree

## University of Waterloo Engineering Society 'B' Budget

January 1, 2017 - April 30, 2017

### Revenues

General Revenue	Requested	Budgeted	Actuals
Student Fees	\$ 63,000.00	\$ 63,000.00	\$ -
Orifice Sales	\$ 1,600.00	\$ 1,600.00	\$ -
Charities	\$ -	\$ -	\$ -
<b>Total General Revenue</b>	<b>\$ 64,600.00</b>	<b>\$ 64,600.00</b>	<b>\$ -</b>
Event Revenue	Requested	Budgeted	Actuals
Bowling	\$ 300.00	\$ 300.00	\$ -
Career Fair	\$ 1,500.00	\$ 1,500.00	\$ -
EngHack	\$ 6,500.00	\$ 6,500.00	\$ -
EngPlay	\$ 2,000.00	\$ 2,000.00	\$ -
Mac Eng Musical	\$ 250.00	\$ 250.00	\$ -
Semi Formal	\$ 3,250.00	\$ 3,250.00	\$ -
LAN Party	\$ 80.00	\$ 80.00	\$ -
Upper Year Event	\$ 700.00	\$ 700.00	\$ -
Athletics	\$ 300.00	\$ 300.00	\$ -
Ice Hockey	\$ 500.00	\$ 500.00	\$ -
<b>Total Event Revenue</b>	<b>\$ 13,500.00</b>	<b>\$ 13,500.00</b>	<b>\$ -</b>
Other Revenue	Requested	Budgeted	Actuals
<b>Total Other Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>	<b>\$ 78,100.00</b>	<b>\$ 78,100.00</b>	<b>\$ -</b>

### Expenses

Fixed Costs	Requested	Budgeted	Actuals
Payroll/Operations	\$ 31,286.99	\$ 31,286.99	\$ -
ECIF	\$ 9,450.00	\$ 9,450.00	\$ -
Sponsorship	\$ 6,500.00	\$ 6,500.00	\$ -
P**5	\$ 450.00	\$ 750.00	\$ -
<b>Total Fixed Costs</b>	<b>\$ 47,686.99</b>	<b>\$ 47,986.99</b>	<b>\$ -</b>
Discretionary	Requested	Budgeted	Actuals
Executive	\$ 2,000.00	\$ 2,000.00	\$ -
President	\$ 1,000.00	\$ 1,000.00	\$ -
VP Operations & Finance	\$ 250.00	\$ 250.00	\$ -
<b>Total Discretionary</b>	<b>\$ 3,250.00</b>	<b>\$ 3,250.00</b>	<b>\$ -</b>
Event Expenses	Requested	Budgeted	Actuals
Bowling	\$ 762.75	\$ 700.00	\$ -
Career Fair	\$ 1,956.03	\$ 1,956.03	\$ -
EngHack	\$ 6,500.00	\$ 6,500.00	\$ -
EngPlay	\$ 3,075.04	\$ 3,075.04	\$ -
Mac Eng Musical	\$ 700.00	\$ 700.00	\$ -
Semi Formal	\$ 2,830.00	\$ 2,800.00	\$ -

LAN Party	\$	116.45	\$	116.45	\$	-
Upper Year Event	\$	1,020.00	\$	1,020.00	\$	-
Athletics	\$	1,084.80	\$	806.80	\$	-
Ice Hockey	\$	1,578.05	\$	1,578.05	\$	-
<b>Total Event Expenses</b>	<b>\$</b>	<b>19,623.12</b>	<b>\$</b>	<b>19,252.37</b>	<b>\$</b>	<b>-</b>

<b>Other Expenses</b>		<b>Requested</b>		<b>Budgeted</b>		<b>Actuals</b>
Appreciation	\$	1,320.00	\$	1,320.00	\$	-
Cash Variances	\$	-	\$	-	\$	-
Charities - Donated	\$	-	\$	-	\$	-
Jazz Band	\$	475.00	\$	475.00	\$	-
Other Expenses	\$	-	\$	-	\$	-
<b>Total Other Expenses</b>	<b>\$</b>	<b>1,795.00</b>	<b>\$</b>	<b>1,795.00</b>	<b>\$</b>	<b>-</b>

<b>President Directorships</b>		<b>Requested</b>		<b>Budgeted</b>		<b>Actuals</b>
<b>Total President Directorships</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>VP Academic Directorships</b>		<b>Requested</b>		<b>Budgeted</b>		<b>Actuals</b>
<b>Student Services</b>						
Hardware Workshop	\$	226.00	\$	226.00	\$	-
Interview Skills Workshop	\$	226.00	\$	150.00	\$	-
Life Skills Workshop	\$	201.14	\$	201.14	\$	-
Mental Health Puppies	\$	108.00	\$	108.00	\$	-
Professional Development	\$	48.39	\$	48.39	\$	-
Professional Photoshoot	\$	150.00	\$	150.00	\$	-
Public Speaking Workshop	\$	50.00	\$	50.00	\$	-
Resume Critiques	\$	678.00	\$	450.00	\$	-
Soldering Workshop	\$	194.36	\$	194.36	\$	-
Exam Bank	\$	100.00	\$	100.00	\$	-
<b>Total VP Academic Directorships</b>	<b>\$</b>	<b>1,981.89</b>	<b>\$</b>	<b>1,677.89</b>	<b>\$</b>	<b>-</b>

<b>VP Communications Directorships</b>		<b>Requested</b>		<b>Budgeted</b>		<b>Actuals</b>
<b>Advertising</b>						
Carebear	\$	1,095.25	\$	1,095.25	\$	-
Marketing	\$	40.00	\$	40.00	\$	-
Website	\$	50.00	\$	50.00	\$	-
<b>Total VP Comm Directorships</b>	<b>\$</b>	<b>1,185.25</b>	<b>\$</b>	<b>1,185.25</b>	<b>\$</b>	<b>-</b>

<b>VP Operations &amp; Finance Directorships</b>		<b>Requested</b>		<b>Budgeted</b>		<b>Actuals</b>
<b>POETS Coordinator</b>						
Meeting Food	\$	3,166.27	\$	3,163.75	\$	-
Patch Design Competition	\$	25.65	\$	20.00	\$	-
RidgidWare	\$	327.49	\$	-	\$	-
Keyholders	\$	250.00	\$	250.00	\$	-
<b>Total VPOF Directorships</b>	<b>\$</b>	<b>3,769.41</b>	<b>\$</b>	<b>3,433.75</b>	<b>\$</b>	<b>-</b>

<b>VP Student Life Directorships</b>		<b>Requested</b>		<b>Budgeted</b>		<b>Actuals</b>
<b>Outreach</b>						
Education Outreach	\$	18.65	\$	18.65	\$	-
Environmental	\$	88.07	\$	88.07	\$	-
Hockey Team Sponsorship	\$	97.50	\$	97.50	\$	-



National Engineering Month	\$	988.75	\$	947.73	\$	-
Winterloo	\$	50.00	\$	50.00	\$	-
Charities	\$	666.40	\$	456.96	\$	-
<b>Social</b>						
Engineering Diversity	\$	95.82	\$	95.82	\$	-
Arts	\$	74.59	\$	69.50	\$	-
Genius Bowl	\$	348.25	\$	346.25	\$	-
LAN Party	\$	116.45	\$	116.45	\$	-
SCUNT	\$	308.16	\$	285.49	\$	-
TalEng	\$	207.33	\$	207.33	\$	-
Euchre	\$	96.05	\$	96.05	\$	-
Athletics	\$	300.00	\$	300.00	\$	-
Board Games	\$	169.00	\$	169.00	\$	-
Movie Nights	\$	70.39	\$	70.39	\$	-
<b>Total VP Student Life Directorships</b>	<b>\$</b>	<b>3,695.41</b>	<b>\$</b>	<b>3,415.19</b>	<b>\$</b>	<b>-</b>

<b>Total Directorships</b>	<b>\$</b>	<b>10,631.96</b>	<b>\$</b>	<b>9,712.08</b>	<b>\$</b>	<b>-</b>
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<b>Total Expenses</b>	<b>\$</b>	<b>82,987.07</b>	<b>\$</b>	<b>81,996.44</b>	<b>\$</b>	<b>-</b>
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<b>Net Total</b>	<b>\$</b>	<b>(4,887.07)</b>	<b>\$</b>	<b>(3,896.44)</b>	<b>\$</b>	<b>-</b>
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