

**UNIVERSITY OF WATERLOO ENGINEERING SOCIETY 'A'**  
**Meeting #3 – Winter 2016**

**Date:** March 2nd, 2016

[D] = Decision (Will require a vote)

**Location:** CPH 3607

[I] = Information (No vote required)

**1.0 Call to Order**

**2.0 [I] Dr. Wayne Parker – Acting Dean of Engineering**

**3.0 [D] Approval of Agenda**

**4.0 [D] Approval of Minutes**

**5.0 Business**

**5.1 [D] Actuals Update – Abdullah Barakat [Appendix A]**

**5.2 [D] Don't You Forget About Me – Jeff Gulbranson [Appendix B]**

**5.3 [D] It's Dangerous to go Alone – Ola Suchon [Appendix C]**

**5.4 [D] We Don't do Long Distance – Ola Suchon [Appendix D]**

**5.5 [I] CRC Update – CRC Members**

**5.6 [I] Executive Feedback Session – Kevin McNamara**

**5.7 [D] Need Some Counselling – Software 2016 [Appendix E]**

**5.8 [D] This isn't in Our Public Interest – Software 2016 [Appendix F]**

**5.9 [D] Them Fees Be Too Damn High [Appendix G]**

**5.10 [D] Size doesn't matter? (hypothetically) – Tron 2016 [Appendix H]**

**6.0 Executive Reports**

**6.1 [I] President – Adelle Vickery (president.a@engsoc.uwaterloo.ca)**

**6.2 [I] VP External – Ola Suchon (vpexternal.a@uwaterloo.ca)**

**6.3 [I] VP Education – Jeff Gulbranson (vpeducation.a@engsoc.uwaterloo.ca)**

**6.4 [I] VP Finance – Abdullah Barakat (vpfinance.a@engsoc.uwaterloo.ca)**

**6.5 [I] VP Internal – Sarbajoy Majumdar (vpinternal.a@engsoc.uwaterloo.ca)**

**7.0 Affiliate Reports**

**7.1 [I] WEEF**

**7.2 [I] Senate**

**7.3 [I] Feds Councillors**

7.4 [I] EngFoc

7.5 [I] Iron Warrior

8.0 Varia

8.1 How many days 'til IRS?

10.0 Adjournment

Appendix A

**University of Waterloo Engineering Society 'A' Budget**

January 1, 2016 – August 31<sup>st</sup>, 2016

	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
<b>Revenues</b>			
Student Fees	\$ 60,000.00	\$ 60,000.00	\$ 23,730.00
Orifice Sales	\$ 1,400.00	\$ 1,400.00	\$ 880.80
Cashier Variance	\$ -	\$ -	\$ -15.86
Charities	\$ -	\$ -	\$ 841.33
<b>Total Revenues</b>	<b>\$61,400.00</b>	<b>\$61,400.00</b>	<b>\$25,436.27</b>

**Expenses**

<b>Fixed Costs</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Payroll/Operations	\$ 28,670.00	\$ 28,670.00	\$ -
ECIF	\$ 9,000.00	\$ 9,000.00	\$ -
Sponsorship	\$ 6,500.00	\$ 6,500.00	\$ -
<b>Total Fixed Costs</b>	<b>\$44,170.00</b>	<b>\$44,170.00</b>	<b>\$ -</b>

<b>Discretionary</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Executive	\$ 2,000.00	\$ 2,000.00	\$ 96.11
President	\$ 1,000.00	\$ 1,000.00	\$ 583.31
VP-Finance	\$ 150.00	\$ 150.00	\$ -
<b>Total Discretionary</b>	<b>\$ 3,150.00</b>	<b>\$ 3,150.00</b>	<b>\$ 679.42</b>

<b>President</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
p**5	\$ 450.00	\$ 450.00	\$ -
<b>Total President</b>	<b>\$ 450.00</b>	<b>\$ 450.00</b>	<b>\$ -</b>

<b>VP Education</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
<b>Student Services</b>			
Interview Skills Workshop	\$ 125.00	\$ 125.00	\$ -
Exam Bank	\$ 60.00	\$ 60.00	\$ -
Resume Critiques	\$ 723.00	\$ 723.00	\$ 290.64

<b>Total VP Education</b>	<b>\$ 908.00</b>	<b>\$ 908.00</b>	<b>\$ 290.64</b>
<b>VP External</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
National Engineering Month - General	\$ 750.00	\$ 650.00	\$ -
National Engineering Month - Rube Goldberg	\$ 120.00	\$ 120.00	\$ -
National Engineering Month - Pi Day	\$ 180.00	\$ 160.00	\$ -
PEO Representative	\$ 316.00	\$ 316.00	\$ -
<b>Outreach</b>			
Bus Push	\$ 750.00	\$ 700.00	\$ -
CANstruction	\$ 110.00	\$ 110.00	\$ -
Charity Bottle Drive	\$ 10.00	\$ 10.00	\$ -
Education Outreach	\$ 95.40	\$ 95.40	\$ -
Environmental	\$ 116.29	\$ 116.29	\$ -
Mac Eng Musical	\$ 350.00	\$ 350.00	\$ -
Women in Engineering	\$ 150.00	\$ 150.00	\$ -
<b>Total VP External</b>	<b>\$ 2,947.69</b>	<b>\$ 2,777.69</b>	<b>\$ -</b>
<b>VP Finance</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Hockey Team Sponsorship	\$ 100.00	\$ 100.00	\$ 45.49
Meeting Food	\$ 2,250.00	\$ 2,250.00	\$ 542.40
POETS	\$ 180.00	\$ 180.00	\$ 2.20
<b>Total VP Finance</b>	<b>\$ 2,530.00</b>	<b>\$ 2,530.00</b>	<b>\$ 590.09</b>
<b>VP Internal</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Carebear	\$ 455.00	\$ 455.00	\$ -
<b>Student Life</b>			
Arts	\$ 131.28	\$ 131.28	\$ 82.34
Athletics	\$ 1,690.00	\$ 650.00	\$ 650.00
Bowling	\$ 578.00	\$ 578.00	\$ 589.20
Coffee House	\$ 120.00	\$ 120.00	\$ -
EngHack	\$ 500.00	\$ 500.00	\$ -20.00
EngiQueers	\$ 30.00	\$ 30.00	\$ -
EngPlay	\$ 234.00	\$ 230.00	\$ -
EngProv	\$ 147.00	\$ 147.00	\$ -
Exchange	\$ 117.94	\$ 117.94	\$ -
Genius Bowl	\$ 275.00	\$ 230.00	\$ -
Jazz Band	\$ 655.00	\$ 655.00	\$ -
LAN Party	\$ 30.00	\$ 30.00	\$ -
Mental Health	\$ 95.00	\$ 95.00	\$ -
Mental Health - Puppies	\$ 112.00	\$ 112.00	\$ -
OT's	\$ 520.00	\$ 520.00	\$ -
Semi-Formal	\$ 750.00	\$ 750.00	\$ -7.66
Ski Trip	\$ 1,715.64	\$ 1,715.64	\$ 2,764.54

Snow Activities	\$ 248.00	\$ 248.00	\$ -
TalEng	\$ 287.60	\$ 287.60	\$ -
<b>Total VP Internal</b>	<b>\$ 8,691.46</b>	<b>\$ 7,602.46</b>	<b>\$ 4,058.42</b>

<b>Total Expenses</b>	<b>\$62,847.15</b>	<b>\$61,588.15</b>	<b>\$ 5,618.57</b>
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<b>Net Total</b>	<b>\$ (1,447.15)</b>	<b>\$ (188.15)</b>	<b>\$19,817.71</b>
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Appendix B:

Title	Don't you forget about me
Mover	A-Soc Executive
Secunder	B-Soc President
Spirit	To ensure that the off-term Society has a voice in the selection of the Teaching Excellence Award winner
WHERE AS	The past two terms the off-term VP Education has not been notified of nominations in advance of voting
AND WHERE AS	The off-term VP Education may be in a different area, making attending the meeting difficult
BIRT	<p>Policy Manual, Section II, O-6 Engineering Society Teaching Excellence Award Policy, Section C.1 be amended to read the following:</p> <p>C. The recipient of the award shall be decided by the Engineering Society Teaching Excellence Award Selection Committee (the Committee)</p> <p>1. The Committee is composed of five members, each receiving exactly one(1) vote:</p> <ol style="list-style-type: none"> <li>The on-term Vice President, Education, who will act as Chair.</li> <li>The off-term Vice President, Education, <b>or a designate</b></li> <li>The Engineering Associate Dean of Teaching, or a designate</li> <li>Two At-Large Student Members of the on-term Society (as outlined in Section C.2)</li> </ol>

BIFRT:	<p>Policy Manual, Section II, O-6 Engineering Society Teaching Excellence Award Policy, Section C.3 be amended to read the following:</p> <p>3. The responsibilities of the At Large Student Members, with assistance from the on-term Vice President, Education, are as follows:</p> <ul style="list-style-type: none"><li>a. Ensure all operations of the Committee and Awards occur in accordance with this Policy.</li><li>b. Soliciting for and receiving all nominations. All efforts should be made each term to receive a minimum of 5 nominations, from a variety of disciplines.<ul style="list-style-type: none"><li>i) In the event that 5 nominations are not received, the At Large Student Members are to bring forward additional candidates based on their consultations with students, the Associate Dean of Teaching and Department Chairs</li></ul></li><li>c. Upon selection of a winner, working with the Associate Dean of Teaching in the following manners;<ul style="list-style-type: none"><li>i) Coordinating and obtaining support letters from students to be included in nomination packages for other applicable teaching awards</li><li>ii) Collaborating with the Associate Dean Teaching Office, as well as any applicable Department Chair offices, with regards to teaching award nominations</li><li>iii) Promoting the development of nomination packages for the winners of this Award, and up to two (2) other nominees.</li></ul></li><li>d. Working with the Iron Warrior to publish an article recognizing the winner.</li><li>e. Ensuring the Award plaque is updated with the winner's name.</li><li>f. Ensuring the nominations are circulated to Committee members no later than 1 week prior to voting.</li></ul>
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BIFRT:	<p>Policy Manual, Section II, O-6 Engineering Society Teaching Excellence Award Policy, Section C.4 be amended to read the following:</p> <p>4. The responsibilities of the Committee are as follows:</p> <p>a. The Committee shall meet once per academic term to review applications to the Award</p> <p>b. Upon reviewing the applications to the Award, the Committee shall determine the recipient with a four fifths (4/5) vote. <b>In the case of the off-term Vice President, Education, they may vote by e-mail ballot before the meeting.</b></p>
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Appendix C:

Title	It's dangerous to go alone
Mover	Executive A
Second	B-Soc President
Spirit	To specify that Members can run for an Executive Officer position as a candidate pair if one of the Members will not be on campus during one of the academic terms.
WHEREAS	Members are currently allowed to run for certain Executive Officer positions as a pair if both Members will not be on-term for both academic terms, according to their academic scheduling.
AND WHEREAS	There are other reasons that a Member may not be on-campus, other than due to academic scheduling
BIRT:	<p>Chapter III: Executive Officers of By-Law 2 be modified to read:</p> <p>Section B: Eligibility</p> <ol style="list-style-type: none"> <li>1. Each Executive Officer must have, according to the Faculty, attained at least the following academic term for their first term of office: <ol style="list-style-type: none"> <li>a. President – 3A;</li> <li>b. Vice President Education and Vice President External – 2B; and</li> <li>c. Vice President Finance and Vice President Internal – 2A.</li> </ol> </li> <li>2. In addition to those requirements stated in Bylaw I, in order to be eligible to run for an Executive Officer position a Member must, according to the Faculty: <ol style="list-style-type: none"> <li>a. Have been successfully promoted from their previous academic term and not be on academic probation; or</li> <li>b. Have attained at least a sixty-five percent (65%) term average in their previous academic term.</li> </ol> </li> <li>3. In order to be eligible to run for an Executive Officer position, a Member must, according to their academic program scheduling, intend to be an On-Term Member of the Society for the following two Academic Terms of that Society.</li> </ol>

	<p>a. The only exception to B.3 are Candidate Pairs, for the Office of Vice President Internal, Vice President Finance or Vice President External.</p> <ul style="list-style-type: none"> <li>i. Candidate Pairs shall be treated in all cases as a normal candidate.</li> <li>ii. For two Members to be eligible to run as a Candidate Pair: <ul style="list-style-type: none"> <li>1. Both Members, according to their academic program scheduling, will not be On-Term Members of the Society <u>or will not be taking classes at the University of Waterloo</u> for both of the next two Academic Terms of that Society;</li> <li>2. Each of the Members, according to their academic program scheduling, will be On-Term Members of the Society <u>and will be taking classes at the University of Waterloo</u> for at least one of the next two Academic Terms of that Society;</li> <li>3. Both Members intend to be full time, registered undergraduate engineering students at the University for the following four Academic Terms; and</li> <li>4. Each Member in a Pair Candidate will serve 8 months of the 16 month term.</li> </ul> </li> </ul>
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Appendix D:

Title	EngSoc doesn't do long distance
Mover	Executive A
Seconder	B-Soc President
Spirit	To specify that Members wishing to run for an Executive Officer position must be on campus during the Academic terms
WHEREAS	Eligibility requirements are specified for all Executive Officer positions
AND WHEREAS	It is not specified that an Officer must be on campus during the Academic terms during their term of office
BIRT:	<p>Chapter IV: Executive Officers of By-Law 1 be modified to read:</p> <p>Section A: General</p> <ul style="list-style-type: none"> <li>1. There shall be two groups of Executive Officers, one for the A-Society Membership and one for the B-Society Membership. <ul style="list-style-type: none"> <li>a. A-Society Executive Officers must be part of the A-Society Membership.</li> <li>b. B-Society Executive Officers must be part of the B-Society Membership.</li> </ul> </li> <li>2. Unless otherwise specified, in this Chapter all references to Executive Officers shall be for those that are On-Term. <ul style="list-style-type: none"> <li>a. Each Executive Officer must be an On-Term Member of the Society.</li> <li>b. <u>Each Executive Officer must be taking classes at the University of Waterloo during the Academic terms during their term of office</u></li> </ul> </li> </ul>

3. The Executive Officers of the Society shall be the President, the Vice President Finance, the Vice President Education, the Vice President External and the Vice President Internal.
4. Each Executive Officer shall be elected by the Membership, as defined in Bylaw II.
5. The Executive Officers shall act as the leaders of the Society while maintaining accountability to the Board of Directors and Council.
6. In case of infirmity, death, resignation, or other form of ineligibility of an Executive Officer other than the President:
  - a. The President shall assume said Executive Officer's responsibilities; and
  - b. A By-Election for said Executive Officer's position shall be held as early as possible, as described in Bylaw II.
    - i. Any Executive Officer elected through a By-Election shall have the same term of office as the existing Executive Officers.
7. No person may hold two Executive Officer positions simultaneously, except in the case of A.6.
8. The term of office for each Executive Officer shall commence on the first day of the Academic Term following their election.
9. The term of office for each Executive Officer shall end following the fourth Academic Term after they are elected.
10. The only exception to Section A.6 and Section A.7 is that of a Candidate Pair, as specified in Bylaw II.
11. Each Executive Officer shall have such other duties as may be outlined in Bylaws or Policies.
12. If, following an academic term, an Executive Officer is "Required to Withdraw from Engineering" or "Required to Repeat Term" according to the academic regulations of the Faculty, that Executive Officer shall resign their position.

BIFRT:

Chapter III: Executive Officers of By-Law 2 be modified to read:

Section B: Eligibility

4. Each Executive Officer must have, according to the Faculty, attained at least the following academic term for their first term of office:
  - a. President – 3A;
  - b. Vice President Education and Vice President External – 2B; and
  - c. Vice President Finance and Vice President Internal – 2A.
5. In addition to those requirements stated in Bylaw I, in order to be eligible to run for an Executive Officer position a Member must, according to the Faculty:
  - a. Have been successfully promoted from their previous academic term and not be on academic probation; or
  - b. Have attained at least a sixty-five percent (65%) term average in their previous academic term.
6. In order to be eligible to run for an Executive Officer position, a Member must, according to their academic program scheduling, intend to be an On-Term Member of the Society for the following two Academic Terms of that



Society, and be attending classes at the University of Waterloo for those two Academic Terms.

- a. The only exception to B.3 are Candidate Pairs, for the Office of Vice President Internal, Vice President Finance or Vice President External.
  - i. Candidate Pairs shall be treated in all cases as a normal candidate.
  - ii. For two Members to be eligible to run as a Candidate Pair:
    1. Both Members, according to their academic program scheduling, will not be On-Term Members of the Society for both of the next two Academic Terms of that Society;
    2. Each of the Members, according to their academic program scheduling, will be On-Term Members of the Society for at least one of the next two Academic Terms of that Society;
    3. Both Members intend to be full time, registered undergraduate engineering students at the University for the following four Academic Terms; and
    4. Each Member in a Pair Candidate will serve 8 months of the 16 month term.

Appendix E:

Title	Need some Counselling
Mover	Software 2016
Seconder	
Spirit	To increase mental health resources for engineering students
WHEREAS	There are only three engineering counsellors for all engineering undergraduate students.
AND WHEREAS	Wait times for these counsellors can be on the order of a month.
AND WHEREAS	The faculty has made a commitment to mental health at the school.
BIRT:	The executive advocate to the faculty to hire another full-time engineering counsellor
BIFRT:	The society take a stance that wait times for counselling services should be on average less than 2 weeks
BIFRT:	The executive should work towards improving mental health services offered by the society.

Appendix F:

Title	This isn't in our public interest
Mover	Software 2016
Seconder	

Spirit	The WPIRG fee should be re-evaluated
WHEREAS	Students currently pay a fee of \$4.75 to WPIRG each term
AND WHEREAS	WPIRG has used this money to support issues that are not representative of the majority of students in engineering
AND WHEREAS	They have consistently rebuked any attempt to have their fee re-evaluated by students through a referendum
BIRT:	The society take a stance that the WPIRG fee should regularly be re-evaluated via a school-wide referendum
BIFRT:	The president bring forth a motion at the next Feds council meeting this term calling the fee to a student referendum.

#### Appendix G:

Title	Them Fees Be Too Damn High
Mover	
Secunder	
Spirit	To condemn the recent international fee hike
WHEREAS	The Board of Governors approved a 9% increase in tuition for international students, following a 9.2% increase in tuition for international students in 2015
AND WHEREAS	Statistics Canada published a 2% increase in CPI over the 12-month period preceding January 2016
AND WHEREAS	A reasonable increase to tuition in the neighbourhood of the StatsCan CPI increase is acceptable
BIRT:	The Engineering Society Council condemns the recent increases to international undergraduate tuition
BIFRT:	The Engineering Society Council urges the Board of Governors to re-examine the structure of fee increases over the published Statistics Canada to affect only new incoming students, grandfathering current students

#### Appendix H:

Title	Size doesn't matter? (hypothetically)
Mover	Tron 2016
Secunder	
Spirit	If you don't use it, you loose it? (hypothetically)
WHEREAS	Our glorious speaker, focus of our hearts, gentle and gracious in his ways has no use for such a large and aggressive mini tool with which to call attention through resounding thuds? (figuratively)
AND WHEREAS	If you don't use it you löse it? (figuratively in a literal sense)
BIRT:	The speaker will cease to use the 'Mini Tool' and will begin a new era of capturing our attention using the 'Micro Tool™®©'!
BIFRT:	The speaker knows what he is doing, so size doesn't matter? (ambiguously)
BIFRT:	It's the motion of the oschean baybay? (disambiguation)