
ENGSOB BOARD MEETING #9

July 18th, 2016

Chair: Kieran Broekhoven

Secretary: Sarah Martin

Attendance:

Present and Voting: Hannah Gautreau, Adelle Vickery, Pallavi Hukerikar, Jack Shillinger, Diana Dickson, Patricia Duong, Rachael Schachtler, Jillian Adams

Present: Mary Bland, Don Tu, Abdullah Barakat

1.0 WELCOME AND CALL TO ORDER

Time: 7:01pm

Quorum established: 7 of 10 voting members are present and voting

2.0 APPROVAL OF THE JUNE 19TH MINUTES

Motion: To approve the minutes from the last board meeting dated June 19th, 2016

Mover: Adelle Vickery

Mover Comments: Amending the minutes to correct the date of the meeting from May to June

Second: Jack Shillinger

Result: Motion Passes

3.0 APPROVAL OF THE AGENDA

Motion: To approve the July 18th agenda

Mover: Adelle Vickery

Second: Hannah Gautreau

Result: Motion Passes

4.0 ENGINEERS' CRAZY IDEAS FOR FUNDING

Motion: To review the requests for ECIF and allocate the funds

Mover: Hannah Gautreau

Second: Adelle Vickery

Discussion:

- Total amount which can be allocated is around \$2200 from this term plus about \$5500 of rollover from the Fall 2015 term. We could spend up to \$8152.78 with about \$2900 of requests
- The current rope used for Bush Push is in disrepair and has an unpleasant smell. This proposal is to replace it.
 - Q: Would this fall under exec discretionary instead? It isn't applying to students as a whole because not that many students attend bush push.
 - A: It does get used by both societies though. The current rope is unsafe. In order to pull the bus, volunteers had to wrap selves in a frayed rope. It is a benefit for all students, especially if the new rope encourages more students to attend. Also, all students are allowed to attend bus push if they would like to

- We are currently borrowing EngFOC's rope. We could also let them use the new rope which would allow it to apply to more students
- Replace EngSoc Audio Equipment. Basically this request says that the speakers and other audio equipment are in need of replacement. It's asking for \$1000 or more.
 - Note that we do need to approve a specific amount
 - We keep taking Jazz Band's equipment. If it doesn't get put back they can't practice
 - Q: Has anyone checked the state of the equipment?
 - A: It's pretty bad. Because it is shared with Jazz Band it gets moved frequently and all of the movement has taken its toll
 - Q: Do we need a more concrete budget?
 - A: We approve a dollar amount. Then Julian can spend up to but not more than that much. We ask for specifics but it's not actually required.
 - Think they should have more than \$1000. Speakers and equipment isn't going to come cheap. Maybe \$2000?
 - Q: What are we replacing, and can we figure out what it costs?
 - A: One set of event speakers relatively new costs \$1100 per pair
 - They're also looking at replacing the control board
 - They wouldn't have a hard time using \$2000. \$1000 probably not enough.
 - Would they need more than \$2000? We can afford it if necessary.
 - Why don't we go through the rest of the proposals and come back. Someone can look up numbers for control board and speakers
- This request is to create a Novelties Display case because novelties is small space with limited hours, the idea is to increase the advertising by installing a display in the CPH foyer or the orifice hallway. This would be a poster case on the wall allowing people to see items even when Novelties is closed. This request has 2 options for funding depending on the size of the display. The request wants us to cover the cost of buying the case and paying plant ops for installation. The options are either \$655 or \$890.
 - The case also has to be approved by Plant Ops but it shouldn't be a problem
 - Q: Aren't there existing cases which haven't been used? Can't we use those?
 - A: These won't be as big, more like Midnight Sun and WiE have. It's going to be a small case just to display small items. The price is too low to get a big display
 - There should be sufficient space on the wall. Last time novelties items were displayed in the trophy case, it was broken into and stolen
 - Straw poll indicates that board is generally in favour of funding this proposal
- This request is to install benches on the POETS patio. It will cost \$400 to install
 - Last year we got 4 benches from the Student Life Endowment Fund and now we need money for their installation or the benches are likely to go missing
 - Q: How come it's already been implemented?
 - A: Benches have already arrived and are out there on the patio. They were free, we just need to pay for their installation.
 - Straw poll indicates that board is generally in favour of funding this proposal
- This proposal asks that whatever money there is remaining go towards the E7 CnD. Basically we're working on saving up for when we get the E7 CnD. The money for that has to come from somewhere, and it can't all come from CnD account. Last few terms we've been saving up by requesting money from WEEF and ECIF
 - Q: Does that mean we're not going to roll over any money, we're going to put it towards E7 because the new CnD will require a lot of money? Where does the rollover come from?
 - A: Some of the rollover came from ECIF proposals which were funded and didn't spend the entire budget. In the fall we just didn't get enough proposals so we rolled over the extra to

this term. The money always gets rolled over from the same society. In the winter term we allocated all of the money

- We will return when we know what we're spending on everything else
- This proposal indicates that the CPH hallway outside of the Orifice is unusually dark. They want a spotlight to improve the lighting and make the Orifice less ominous
 - Don't really understand the spotlight ides. It has to be approved by Plant Ops anyway and I'm not sure whether this will get approved
 - It's not a batman spotlight, the idea is to sort of light up the hallway, make it look nice, and illuminate the wall. The idea is probably more of a floodlight
 - If you wanted, we could put the request in and if it doesn't get approved, the funding would get rolled over
 - Q: Do we need to budget for installation?
 - A: Yes, that isn't included in the proposal, so that would have to come from somewhere. It will need a breaker box as well which isn't in the proposal
 - Personally I don't see why this is coming out of ECIF. I never noticed the ominous lighting
 - Q: Why can't we just request that Plant Ops increase the lighting?
 - A: We can ask, they'll come and assess the situation.
 - Straw poll indicates that board is generally against funding this proposal
 - Worth looking into this to see if Plant Ops will increase the lighting anyways
- Continue discussion on the speakers proposal
 - Q: Does anyone know how big the speakers are and what control board they would need?
 - A: It was a pretty open ended request, this is just setting a max limit on how much they can spend. The only way we would have control over the details would be refusing and asking them to submit a more specific proposal next term
 - At the moment we have a briefcase shaped carrying case including speakers and a control board. They work well, so something similar would be ideal
 - If we fund all the proposals except the lighting and the CnD, that is \$3433.74, then there is \$4719.04 to put towards the E7 CnD
 - Julian may have been talking about the EngPlay speakers not the small ones we use for coffee house and council
 - Those speakers are used for Meet the Dean and EngPlay, and aren't shared with Jazz Band. They're in really bad shape
 - 10-12" speakers cost about \$300 plus stands which are an extra \$100. That's smaller than what we have now
 - Looking up surround sound home speakers. Apparently, if you spend more than \$2500 it's not worth it. \$2000 sounds like a reasonable allocation. If you want to get higher end speakers that's a possibility but we won't need them
 - \$2000 is probably safe
 - Straw poll indicates that board is in favour of funding the speakers with \$2000
- Decision made to allocate \$2000 for the speakers, not fund the lighting, all other proposals as requested. The remaining amount of \$4719.04 for the E7 CnD.

Result: Motion Passes

5.0 SPENDING UPDATE

- Looking at the actuals – one line highlighted yellow regarding scholarships, one line highlighted orange regarding yearbooks

- About the yearbook expenses, we're supposed to pay money out right before end of fiscal year. However, it didn't happen until this fiscal year so we had to put the money into a form of holding. We have paid it out but not last fiscal year, however, it also won't show up this fiscal year. Essentially it's phantom money, it was paid out but doesn't show up in the actuals. It only will show up as \$11.34 on the actuals
- Scholarships is highlighted because the Dean originally underpaid for scholarships because the Dean's office was mixed up about when to pay. It's been fixed now
- CnD is going according to plan
- Q: What's the handbook revenue?
- A: Refers to the Orientation week book. We sell ads in it for revenue.
- Q: When was this updated? There is still lots of underspending. Entries are blank and many line items are not even close to budget.
- A: It's dependent on which line, but for instance Novelties, there were items that we were planning on purchasing so we budgeted for them. But we may not spend it right now, we can spend it next Winter instead. We're not exactly to the budget term to term, but we should be good for the year. Casual payroll is lower because there are less staff this term. The differences between amounts depends on which item exactly you're looking at. Also, the university does payroll monthly so July salaries haven't been paid yet

6.0 SOCIETY UPDATES

6.1 A-SOCIETY UPDATE

- Goal is to spend time on the website, improving its layout and design. For instance, making it less text heavy. Also planning to include more services and regular updates
- There are also elections next term. There will be two elections. At the moment there are 3-5 presidential candidates. The VP elections will happen just after. The goal is to have at least two candidates running for each position. The current VPs are working on succession planning. We also want to increase voter turnout
- Working on responsibility for class reps and board of directors to provide accountability for class reps and more long term advising for board
- Still working on the syllabus bank with Peter Douglas and Pearl Sullivan
- Will be sending out a student experience survey working with the faculty
- Working on creating a conference delegate agreement. We feel like it is beneficial to have something signed by all delegates outlining their expectations at conferences and disciplinary actions which can be taken. These could include refunding all of the fees paid for by the Dean's office or being banned from future conferences. The contract must be signed by all members including the VP Communications and President if they're attending
- Revamping P**5, looking at implementing a per capita system
- We're holding career fair in conjunction with PEO. Because they aren't holding interviews and you can't get a job at the event, CECA it will be held on September 29th. It always has been more of a networking event, and so long as we market it that way, we can hold it then. We've been in touch with CECA and they know what it is better now
- Resume critiques are going to be ongoing. Our student services commissioner is working on improving that section on the website. We've got positive feedback so far. Working on increasing growth and advertising
- Working on expanding student deals. We're working on approaching venues around student housing in addition to places in the plaza. Also working on getting deals for items other than food

- Increasing novelties swag and working on keeping things interesting. Also want to have directors be more involved in the promotion and design of new items
- Working on creating a sponsorship package for bigger events. A FYELC package was just finished
- Also going to bring back First year Fridays
- Increasing ECIF advertising, hoping to get more proposals
- Creating an expansion plan for the E7 CnD
- Goal is to meet or exceed the Winter 2017 term fundraising. There will be a survey soon to determine the charity to support for the next year
- Creating new outreach event, a CN Tower stair climb. Working to make it interschool
- Improving the advertising for conferences and the application process
- Increasing mental health. Let's Talk Mental Health running once a month.
 - Q: We requested events once per week. Is it once a month now?
 - A: We can't accommodate weekly events based on number of events. We don't want to overcrowd the events schedule. Also, the faculty tried running a similar event once a week but people didn't come.
- Running more interfaculty events. The goal is to have four events as interfaculty

6.2 B-SOCIETY UPDATE

- We just had our first executive meeting. We discussed goals, but it's still in the development phase
- Major goal as a team is to crack the stigma around EngSoc to make it more inclusive
- 2 big initiatives in the works. Moving forward with the mental health progress, one major initiative is to integrate mates into EngSoc. It's currently run in conjunction with counselling services and FEDS. We're also working on the professional workshops and services portfolio
- Just finished the commissioner interviews and received acceptances. Under the VP Communications there will be an Advertising Commissioner; under the VP Student Life are the Social and Events Commissioner and the Outreach Commissioner; under the VP Academic is the Student Services Commissioner; and under the VP Operations and Finance is the POETS Coordinator. There will also be a Speaker.
- Directorship applications also are coming out soon
- Q: What are your plans for working with your team and keeping people on track?
- A: We've had our first meeting so far and we are very much on the same page. We also discussed how often we want to meet while over co-op. Is there anything in particular you want me to talk about?
- Q: Like a game plan or anything?
- A: It's in the works. Still being developed.

7.0 ADJOURNMENT

Motion: Adjourn the July Board Meeting

Mover: Jillian Adams

Second: Hannah Gautreau

Result: Motion Passes. Meeting adjourned at 7:52pm.