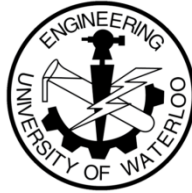


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# UNIVERSITY OF WATERLOO ENGINEERING SOCIETY 'A'

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MEETING #3 – FALL 2016 ENGENDA



**Date:** Wednesday November 2<sup>nd</sup>, 2016

**Location:** CPH 3607

[D] = Decision (Will Require Vote)

[I] = Information (No Vote Required)

## 1. Call to Order

## 2. [D] Approval of the Engenda

## 3. [D] Approval of Minutes

## 4. Business

4.1. [I] Vice-President and WEEF Director Q&A

4.2. [I] Mid-term Actuals Update, Appendix A

## 5. [I] Executive Reports

5.1. [I] President – Adelle Vickery ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

5.2. [I] VP Education – Jeffrey Gulbranson ([vpeducation.a@engsoc.uwaterloo.ca](mailto:vpeducation.a@engsoc.uwaterloo.ca))

5.3. [I] VP Internal – Sarbajoy Majumdar ([vpinternal.a@engsoc.uwaterloo.ca](mailto:vpinternal.a@engsoc.uwaterloo.ca))

5.4. [I] VP Finance – Abdullah Barakat ([vpfinance.a@engsoc.uwaterloo.ca](mailto:vpfinance.a@engsoc.uwaterloo.ca))

5.5. [I] VP External – William Wilmot ([vpexternal.a@engsoc.uwaterloo.ca](mailto:vpexternal.a@engsoc.uwaterloo.ca))

5.6. [I] Questions for the Executive

## 6. Business (Continued)

6.1. [I] Amendments of the Constitution

6.1.1. [I] [bit.ly/2ePQhsz](http://bit.ly/2ePQhsz)

6.2. [D] GitGood, Appendix B

6.3. [D] EngSoc Aime l'EngSoc, Appendix C

6.4. [D] D\*\*\*s Out for DikDik, Appendix D

6.5. [I] P&P Nominations Round 2

## 7. [I] Director & Affiliate Reports

7.1. [I] WEEF – Eric Shi ([weef@uwaterloo.ca](mailto:weef@uwaterloo.ca))

7.2. [I] Senate – Pallavi Hukerikar ([pallavi.hukerikar@uwaterloo.ca](mailto:pallavi.hukerikar@uwaterloo.ca))

7.3. [I] FEDS Councillors – Denton Liu ([denton.liu@uwaterloo.ca](mailto:denton.liu@uwaterloo.ca))

7.4. [I] EngFOC – Kenaryn Gourenzl ([engfoc@uwaterloo.ca](mailto:engfoc@uwaterloo.ca))

7.5. [I] Other

## 8. Varia

8.1. How many days 'til IRS?

## 9. Adjournment

## APPENDIX A

### University of Waterloo Engineering Society 'A' Budget

September 1, 2016 - April 30, 2017

#### Revenues

<b>General Revenue</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Student Fees	\$ 65,000.00	\$ 65,000.00	\$ 69,843.52
Orifice Sales	\$ 1,400.00	\$ 1,400.00	\$ 865.72
Charities	\$ -	\$ -	\$ 905.86
<b>Total General Revenue</b>	<b>\$ 66,400.00</b>	<b>\$ 66,400.00</b>	<b>\$ 71,615.10</b>
<b>Event Revenue</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Career Fair	\$ 1,500.00	\$ 1,500.00	\$ 243.12
EngHack	\$ 1,500.00	\$ 1,500.00	\$ 550.00
EngPlay	\$ 3,630.00	\$ 3,530.00	\$ -
FYELC	\$ 5,600.00	\$ 4,100.00	\$ 970.00
Hardware Workshop	\$ 1,350.00	\$ 1,350.00	\$ 2,400.00
Laser Tag	\$ 525.00	\$ 525.00	\$ 310.00
Paintball	\$ 700.00	\$ 700.00	\$ 370.00
Semi Formal	\$ 4,500.00	\$ 3,000.00	\$ 1,580.00
WEC	\$ 160.00	\$ 160.00	\$ -
<b>Total Event Revenue</b>	<b>\$ 19,465.00</b>	<b>\$ 16,365.00</b>	<b>\$ 6,423.12</b>
<b>Other Revenue</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
<b>Total Other Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 535.00</b>
<b>Total Revenues</b>	<b>\$ 85,865.00</b>	<b>\$ 82,765.00</b>	<b>\$ 78,573.22</b>

#### Expenses

<b>Fixed Costs</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Payroll/Operations	\$ 26,962.00	\$ 26,962.00	\$ 27,023.23
ECIF	\$ 9,750.00	\$ 9,750.00	\$ 10,476.53
Sponsorship	\$ 9,750.00	\$ 9,750.00	\$ 10,000.00
<b>Total Fixed Costs</b>	<b>\$ 46,462.00</b>	<b>\$ 46,462.00</b>	<b>\$ 47,499.76</b>
<b>Discretionary</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Executive	\$ 1,000.00	\$ 1,000.00	\$ 153.16

President	\$ 1,000.00	\$ 1,000.00	\$ 198.64
VP Finance	\$ 150.00	\$ 150.00	\$ -
<b>Total Discretionary</b>	<b>\$ 2,150.00</b>	<b>\$ 2,150.00</b>	<b>\$ 351.80</b>
<b>Event Expenses</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Career Fair	\$ 1,931.00	\$ 1,831.00	\$ 671.50
EngHack	\$ 2,020.00	\$ 1,970.00	\$ -
EngPlay	\$ 3,676.83	\$ 3,618.07	\$ 546.64
FYELC	\$ 5,899.00	\$ 4,324.00	\$ 1,735.09
Hardware Workshop	\$ 2,450.00	\$ 2,450.00	\$ -
Laser Tag	\$ 836.50	\$ 836.50	\$ 678.00
Paintball	\$ 960.50	\$ 960.50	\$ 666.51
Semi Formal	\$ 3,450.00	\$ 2,700.00	\$ -
WEC	\$ 1,800.00	\$ 1,700.00	\$ -
<b>Total Event Expenses</b>	<b>\$ 23,023.83</b>	<b>\$ 20,390.07</b>	<b>\$ 4,297.74</b>
<b>Other Expenses</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Other Expenses	\$ 1,050.00	\$ 1,000.00	\$ 975.00
Appreciation	\$ 2,352.10	\$ 2,352.10	\$ 152.10
Cash Variances	\$ -	\$ -	\$ 0.10
<b>Total Other Expenses</b>	<b>\$ 3,402.10</b>	<b>\$ 3,352.10</b>	<b>\$ 1,127.20</b>
<b>President Directorships</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
CRO	\$ 1,162.64	\$ 977.64	\$ 32.63
P**5	\$ 650.00	\$ 650.00	\$ 650.00
SCUNT	\$ 582.12	\$ 319.20	\$ -
Website	\$ 150.00	\$ 150.00	\$ -
<b>Total President Directorships</b>	<b>\$ 2,544.76</b>	<b>\$ 2,096.84</b>	<b>\$ 682.63</b>
<b>VP Education Directorships</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
<b>Student Services</b>			
Exam Bank	\$ 50.00	\$ 50.00	\$ -
Resume Critiques	\$ 605.00	\$ 405.00	\$ 344.69
<b>Total VP Education Directorships</b>	<b>\$ 655.00</b>	<b>\$ 455.00</b>	<b>\$ 344.69</b>
<b>VP External Directorships</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
PEO Representative	\$ 316.00	\$ 316.00	\$ -
<b>Outreach</b>			
Bus Push	\$ 750.00	\$ 750.00	\$ 348.61
CN Tower Climb	\$ 250.00	\$ 150.00	\$ 487.78
Education Outreach	\$ 85.00	\$ 85.00	\$ -
Environmental	\$ 400.00	\$ 250.00	\$ -
Santa Claus Parade	\$ 685.38	\$ 685.38	\$ 250.00
<b>Total VP External Directorships</b>	<b>\$ 2,486.38</b>	<b>\$ 2,236.38</b>	<b>\$ 1,086.39</b>
<b>VP Finance Directorships</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Meeting Food	\$ 2,500.00	\$ 2,500.00	\$ 925.47

First Year Engagement	\$ 1,200.00	\$ 1,200.00	\$ -
POETS	\$ 500.00	\$ 120.00	\$ -
<b>Total VP Finance Directorships</b>	<b>\$ 4,200.00</b>	<b>\$ 3,820.00</b>	<b>\$ 925.47</b>
<b>VP Internal Directorships</b>	<b>Requested</b>	<b>Budgeted</b>	<b>Actuals</b>
Carebear	\$ 715.00	\$ 665.00	\$ 316.94
<b>Student Life / First Year</b>			
Arts	\$ 450.00	\$ 350.00	\$ -
Athletics	\$ 791.53	\$ 791.53	\$ -
Coffee House	\$ 110.51	\$ 110.51	\$ -
EngiQueers	\$ 30.00	\$ 30.00	\$ -
EngProv	\$ 237.00	\$ 200.00	\$ 36.38
Exchange	\$ 65.00	\$ 65.00	\$ -
First Year Mentoring	\$ 1,590.00	\$ 1,590.00	\$ 178.99
Genius Bowl	\$ 335.00	\$ 305.00	\$ -
Jazz Band	\$ 465.00	\$ 465.00	\$ -
LAN Party	\$ 30.00	\$ 30.00	\$ -
Mental Health	\$ 709.00	\$ 559.00	\$ 104.50
Mental Health - Puppies	\$ 128.00	\$ 128.00	\$ -
OT's	\$ 477.00	\$ 267.00	\$ -
Professional Photoshoot	\$ 79.00	\$ 79.00	\$ -
TalEng	\$ 300.00	\$ 300.00	\$ -
<b>Total VP Internal Directorships</b>	<b>\$ 6,512.04</b>	<b>\$ 5,935.04</b>	<b>\$ 636.81</b>
<b>Total Directorships</b>	<b>\$ 16,398.18</b>	<b>\$ 14,543.26</b>	<b>\$ 3,675.99</b>
<b>Total Expenses</b>	<b>\$ 91,436.11</b>	<b>\$ 86,897.43</b>	<b>\$ 56,952.49</b>
<b>Net Total</b>	<b>\$ (5,571.11)</b>	<b>\$ (4,132.43)</b>	<b>\$ 21,620.73</b>

## APPENDIX B

<b>Title</b>	GitGood
<b>Mover</b>	Mechatronics Engineering 2019
<b>Seconder</b>	
<b>Spirit</b>	To provide students an easy way to collaborate on group coding assignments.
<b>WHEREAS</b>	Currently, if multiple students want to work on a coding project, they need to either email each other the files, use a USB, or download Git/Bit Bucket/etc.
<b>AND WHEREAS</b>	It is tedious to install a Git client on each computer that you work on.
<b>AND WHEREAS</b>	UW IST should have as much commonly installed software on their computers as possible
<b>AND WHEREAS</b>	Git client is a commonly used software for coding projects
<b>AND WHEREAS</b>	Having the Git client on school computers would be a simple quality-of-life improvement for all students with coding assignments.
<b>BIRT:</b>	The Society Executive be mandated to investigate UW IST having Git (or a similar client) installed on all computers.

## APPENDIX C

<b>Title</b>	EngSoc Aime l'EngSoc
<b>Mover</b>	Mechanical Engineering 2018
<b>Seconder</b>	Chemical Engineering 2017
<b>Spirit</b>	We live in a bilingual country; nous habitons un pays bilingue.
<b>WHEREAS</b>	Inclusion is important; l'inclusion est important
<b>AND WHEREAS</b>	Once minutes are approved by council, no one should have to change them
<b>AND WHEREAS</b>	We should strive to be as inclusive as possible; nous devons être aussi inclusif que possible.
<b>BIRT:</b>	All Society proceedings be conducted in both official languages of Canada, English and French. Toutes les procédures de la Société doivent être menées dans les deux langues officielles du Canada, l'anglais et le français.

## APPENDIX D

<b>Title</b>	D***s Out for DikDik
<b>Mover</b>	Mechanical Engineering 2018
<b>Seconder</b>	Chemical Engineering 2017
<b>Spirit</b>	BSoc already passed this, and we should too. Why hasn't this been done already anyway?
<b>WHEREAS</b>	BSoc adopted the Dickcissel and Dikdik as the official animals of the Engineering Society
<b>BIRT:</b>	The A Society adopt the Dickcissel and Dikdik as the official bird and animal respectively of the 'A' Society and add this to the document of stances.