

# Waterloo Engineering A-Society Fall 2016 Meeting #1

Date: Wednesday, Sept. 21<sup>st</sup>, 2016

Location: CPH 3607

Chair: Jared Gour

Secretary: Jenny Ma

## I. Attendance:

2021		2020		2019		2018/2017		Other	
1A BME	AB	TRON	AB	CHEM	AB	'18 CIVIL	AB	Executive	P
1A CIVIL	P	MECH	AB	ECE 1	AB	'18 CHEM	AB	Off-Term President	P
1A CHEM	P	ECE	P	ECE 2	AB	'18 ECE	AB		
1A ECE 1	P	CHEM	AB	ENV	AB	'18 MGMT	P		
1A ECE 2	P	MGMT	P	GEO	AB	'18 MECH	P		
1A ECE 3	P	CIVIL	P	MECH	P	'18 NANO	P		
1A ENV/GEO	P	BME	P	TRON	P	'18 SOFT	P		
1A MGMT	P	NANO	P	SYDE	P	'17 CHEM	P		
1A MECH 4	P	SOFT	P			'17 ECE	AB		
1A MECH 8	P					'17 NANO	P		
1A TRON 4	P					'17 ENV	AB		
1A TRON 8	P					'17 GEO	P		
1A NANO	P					'17 MECH	P		
1A SOFT	P					'17 TRON	P		
1A SYDE	P					'17 SYDE	P		

Total Votes Available: 49

Total Votes Present: 35

## 1.0 Welcome/Call to Order

Time: 5:42 PM

Quorum established at 35/49 voting members present.

## 2.0 Approval of Engenda

Motion	Approval of Fall 2016 Meeting #1 Engenda																
Mover:	2017 SYDE																
Secunder:	2019 CHEM																
Comments:	<table border="1"> <tbody> <tr> <td>Motion:</td> <td>Mandate that the Executive meet all representatives and make friends during food-serving.</td> </tr> <tr> <td>Mover:</td> <td>2019 TRON</td> </tr> <tr> <td>Secunder:</td> <td>2020 ECE</td> </tr> <tr> <td>Result:</td> <td>Motion passed</td> </tr> <tr> <td>Motion:</td> <td>Move to moment of silence (30 seconds) for Harambe after roll call.</td> </tr> <tr> <td>Mover:</td> <td>2017 CHEM</td> </tr> <tr> <td>Secunder:</td> <td>2018 MECH</td> </tr> <tr> <td>Result:</td> <td>Motion passed</td> </tr> </tbody> </table>	Motion:	Mandate that the Executive meet all representatives and make friends during food-serving.	Mover:	2019 TRON	Secunder:	2020 ECE	Result:	Motion passed	Motion:	Move to moment of silence (30 seconds) for Harambe after roll call.	Mover:	2017 CHEM	Secunder:	2018 MECH	Result:	Motion passed
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Secunder:	2018 MECH																
Result:	Motion passed																
Result:	Motion Passes																

## 3.0 Approval of Minutes

Motion	Approval of Winter 2016 Meeting #4 Minutes
Mover:	EXEC
Secunder:	2017 MECH
Result:	Motion Passes

## 4.0 New Business

### 4.1. Robert's Rules Review

Chair provides overview of purpose of using Robert's Rules of Order and the hand signals used to facilitate discussion in the meetings. Review also includes the structure of a motion and rules of order for managing debate on the motion. Discussed the role and responsibilities of Speaker.

Q: Can you bring resolutions back if they've been tabled?

A: Not in the same meeting.

### 4.2. Role of Representatives

Reviewed the importance of 2-way flow of communication: relay reports and business to constituency and bring topics of concern and discussion from the class to Council. Laid out 'Do's' and 'Don'ts' of being a class rep.

Q: How to proxy?

A: Contact Jared for permission to proxy your vote.

Q: Do you need both reps?

A: No, you only need one. Only proxy if both will be missing the meeting.

Q: What is the consequence if we don't proxy?

A: Might not meet quorum – your vote doesn't count.

Q: How many votes per class?

A: One.

#### 4.3. Teaching Committee Elections – Look! A committee!

<b>Motion</b>	<b>Appendix A: Look! A Committee!</b>			
Mover:	Executive			
	There are two at large seats available for the Teaching Excellence Award Committee, we would like to fill these seats.			
Description:	Executive would like to recognize outstanding professors, lab instructors, and lecturers in the Faculty of Engineering. Nominations must be spread and collected. At-large members get a vote to pick the winners, to be announced at lastcouncil meeting. Iron Warrior article will be written and plaque outside POETS will also be updated.			
Seconder:	ECE 2020			
Comments:	Q: What sort of time commitment? A: Not a big one. Filter the applications then have an hour-long meeting Q: Have to be A-Soc members? A: Yes.  Motion to move into Camera: passes Motion to move out of camera: passes  Motion to amend the motion to include the names: Aidan Luscombe Lindsay Glofcheskie  Amendment Passed			
		For:	Against:	Abstain:
Result:	Motion Passes	34	0	1

#### 4.4. Budget Approval & W16 Actuals

<b>Motion</b>	<b>Appendix B: W16 Actuals &amp; F16 Budget</b>		
Mover:	Executive		
	After the VP of Finance has received budget requests from all event directors this term, let's adopt an operating budget for Fall 2016.		
Seconder:	ECE 2021		
Comments:	We didn't get quite as many students Career Fair was never budgeted, but we received money from employers Q: Why did Bus Push go over budget?		

A: We didn't budget for a deputy officer to accompany the bus

Q: CANstruction concerns?

A: Bought too many cans.

Q: We're under budget on NEM

A: We got more sponsorships than expected;

staff dinner wasn't budget for; patches more expensive than predicted; semi-formal made a profit from tickets; had to get a second bus for ski trip ; ended with a surplus.

Q: Where is surplus money going?

A: Into the A-soc account combined with fees

Q: Is surplus allowed?

A: We can't budget for it, but we can end up with surplus and then roll it back in

Q: What are columns?

A: Requested, allocated as decided by VP Finance from applications from directors.

We're going to separate revenue and expenses now instead of just combining them for more transparency

Q: Can student life and first year budget be spent on first years?

A: Yes

Q: What is FYELC?

A: First Year Engineering Leadership Conference. Revenue is from sponsorships and ticket sales. Conference is next week.

Q: What is EngPlay?

A: Engineering play. Tickets are \$6. Title: Game of Tiaras

Fixed costs to salaries, ECIF, sponsorship, discretionary to execs for unexpected costs that come up

Q: Can we amend the budget to spend more money

A: Yes

Q: Funding for O-week?

A: Split equally between the societies

Appreciation for directors is now its own item and no longer taken from discretionary

Q: Will directors get an updated budget?

A: Yes, after the meeting.

Q: What is Website money for?

A: Purchase plugins for Wordpress.

Q: Environmental?

A: Garden project in CPH courtyard

Q: What garden?  
 A: Grow fruit and veggies. No funding so very minimal. Where we do purpling  
 Q: Professional Photoshoot?  
 A: Hairstyling products and gift cards  
 Q: Does the budget include the surplus from last term?  
 A: No  
 Q: Why is there no work term report bank on the budget  
 A: Talk to Adelle if you're interested in that. Some interest was shown in previous terms but didn't get support from Faculty or further interest from students  
 Q: Where does surplus go  
 A: Buffer in account

Motion:	Add \$1200 for first-year engagement. Each class rep will receive some money to run an event for their class. We want to get more turn out from first-years.
Mover:	SYDE 2019
Secunder:	CHEM 2019
Discussion	<p>Q: How do you prevent this from just being for a few friends?          A: Oversight from a general director.          Q: Where is money coming from?          A: Duplication of funds between arts and mental health (\$100) so take \$100 from mental health initiative. Take \$300 from decorating budget of POETS. Take the rest from the deficit and use with the surplus. Probably won't go over anyways. Really hope to get free stuff and get involved.          Q: Did you ask mental health directors?          A: No          Q: Why in council?          A: Should go to vote not just be done behind the scenes.          Q: Why just first years?          A: Start at the bottom, going to push to later.          Q: Who made money per class?          A: Need a basic amount for each class and ECE would get too much so it's not exactly fair.          Q: How is this useful for promotion of EngSoc?          A: Students get free stuff and people will talk to them.          Q: If this is successful are we going to run it every term?          A: Just the Fall.          Q: Should it be for one or multiple events?</p>

A: One event for whole program both streams.  
 Q: Reimbursement?  
 A: Yes. Event must be pre-approved and then receipts handed in.  
 Q: How to limit to one class?  
 A: Only promote to one class.  
 Q: Integrate this into first year mentors?  
 A: No, will only apply to people who signed up for that  
 Q: Do we have to pass this to get fees  
 A: Yes.

Motion:	Spread lump sum through all years (\$240 to each year)
Mover:	CHEM 2017
Secunder:	SOFT 2018
Discussion	Q: Allocate Flat or per person? A: Flat per year, even though first years have more people
Result:	Motion Failed

Already a lot of apps for baby director from first year 2021s. Need to increase outreach and this money will help get to first years

Result: Motion passed.

Motion	Amendment to increase funding for hardware workshop
Mover:	TRON 2017
	Current funding of \$1857.20 should be increased to \$2450 with an income of \$1350
Secunder:	MECH 2019
Comments:	Q: Are we sure about engagement? A: Yes. Lots of turnout to other workshops Q: Is this Urgent? A: Yes, we've already spent the money. Q: Why not WEEF?

		A: Bad timing and usually no reimbursements.		
		For:	Against:	Abstain:
Result:	Motion Passes	30	0	4
Motion	Purchase new computer for Iron Warrior (\$500)			
Mover:	CHEM 2017			
	Iron Warrior used to have two computers for layout. One computer died, causing some issues to be released late.			
Secunder:	MECH 2020			
Comments:	Q: Is there room for this in the budget A: Not really, might be more for ECIF because it's a one time thing for student improvement. Q: How long has this been put off for? A: 2 terms			
		For:	Against:	Abstain:
Result:	Motion Failed	2	12	21
		For:	Against:	Abstain:
Result:	Motion Passes	All	0	0

#### 4.5. B-Society Carryover Motions

##### 4.5.1. How close was it?

<b>Motion</b>	<b>Appendix C: How close was it?</b>			
Mover:	Executive			
	Currently, only the winning candidates of the Society elections are released following the voting period. As it is best practice to be as transparent as possible during an election, we would like to make the election and its results more transparent to Society Members.			
Secunder:	TRON 2019			
Comments:	Adelle spoke to it. Needs to be passed by both to be in place Q:What is the CRO? A: Chief Returning Officer – Sameer Q: Why hasn't this been included before? A: Constitution was written in 60s and we haven't changed it to include it yet. Q: How will it be displayed? A: Published on website in a blog post. Post each runoff vote tally as well			
		For:	Against:	Abstain:
Result:	Motion Passes	32	2	1

##### 4.5.2. I hope we've all learned something

<b>Motion</b>	<b>Appendix D: I hope we've all learned something</b>			
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Mover:	Executive										
	Using the Internet, it is now easier than ever to find old exams posted by past students and professors. However, not all students will search for these exams, while a smaller subset will find them resulting in not all students having equal access to these exams. Allowing the reuse of old exam questions encourages students to spend time searching for past exams, rather than studying. This past term, the University has already suffered from negative publicity regarding this issue during the MATH 136 Winter 2016 Final Exam. The Society and the Faculty of Engineering should adopt policies discouraging and/or restricting professors' ability to reuse previous examinations, and the VP of Education should formally present this stance to the Faculty of Engineering.										
Seconder:	CIVIL 2020										
Comments:	<p>Q: Which ECE class had exam problems?  A: 2017  Ian (ECE 2017): A midterm copied was verbatim from another exam online. This is bad. Some students found it and had an unfair advantage. Leave it up to the faculty to determine how to fix; mandate is to just provide advice. If students cannot plagiarize, neither should professors.  Q: How soon would it be put in place?  A: We would take action ASAP but rest is up to the University.</p> <table border="1" style="width: 100%;"> <tr> <td>Motion:</td> <td>Amendment: Change "should" to "will"</td> </tr> <tr> <td>Mover:</td> <td>B-Soc President</td> </tr> <tr> <td>Seconder:</td> <td>CHEM 2018</td> </tr> <tr> <td>Result:</td> <td>Motion passed</td> </tr> </table> <p>Exams might not be the right difficulty, but they never are. This is up to the university to figure out how to solve this.  Q: Will the full text of the spirit be sent to the Faculty?  A: Yes.</p>			Motion:	Amendment: Change "should" to "will"	Mover:	B-Soc President	Seconder:	CHEM 2018	Result:	Motion passed
Motion:	Amendment: Change "should" to "will"										
Mover:	B-Soc President										
Seconder:	CHEM 2018										
Result:	Motion passed										
		For:	Against:	Abstain:							
Result:	Motion Passes	29	2	4							

#### 4.5.3. Take a Stance on Me

<b>Motion</b>	<b>Appendix E: Take a Stance on Me!</b>
Mover:	Executive
	In recent terms, the Society has adopted stances regarding international student tuition and engineering counselling. The Canadian Federation of Engineering Students recently adopted a Document of Stances in order to improve their advocacy initiatives. The Society should adopt the distributed Document of Stances as a list of all official positions taken by the Society.
Seconder:	NANO 2020
Comments:	Adelle speaking to the motion. Also passed on B Society. Fixed a clerical error. (The numbering of the numbering in second point 6.



	"C.5.a") retyping			
		For:	Against:	Abstain:
Result:	Motion Passes	34	0	1

#### 4.6. We ♥ Charity!

<b>Motion</b>	<b>Appendix F: We ♥ Charity!</b>														
Mover:	SYDE 2019														
	Throughout the term, the Society has many events designed to raise money for charity. We believe the choice of the charity should be in the power of the students, and thus the Society will select a charity to which the proceeds will be donated.														
Secunder:	NANO 2020														
Comments:	Charities Nominated: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Charity</th> <th>Votes:</th> </tr> </thead> <tbody> <tr> <td>National Service Dogs</td> <td>0</td> </tr> <tr> <td><b>Habitat for Humanity</b></td> <td><b>17</b></td> </tr> <tr> <td>Waterloo Food Bank</td> <td>15</td> </tr> <tr> <td>World Wildlife Fund</td> <td>1</td> </tr> <tr> <td>Childsplay</td> <td>0</td> </tr> </tbody> </table> <p>Q: Are these the only charities nominated?  A: Yes.  Q: Have we donated to Habitat for Humanity before?  A: No.  Q: What was the most popular in prior years?  A: We don't know.</p>			Charity	Votes:	National Service Dogs	0	<b>Habitat for Humanity</b>	<b>17</b>	Waterloo Food Bank	15	World Wildlife Fund	1	Childsplay	0
Charity	Votes:														
National Service Dogs	0														
<b>Habitat for Humanity</b>	<b>17</b>														
Waterloo Food Bank	15														
World Wildlife Fund	1														
Childsplay	0														
		For:	Against:	Abstain:											
Result:	Motion Passes	32	0	1											

#### 4.7. CRO – Election Info, Presidential Candidate Announcement

Sameer (CRO) speaks. First-year classes were all visited. People should vote – there are 5 candidates.

Nominations for VP's happen later (First-years cannot run for VP)

Q: Where are the dates?

A: On EngSoc's website.

#### 4.8. Presidential Candidates Q & A

Q: What struggles will you have with the portfolio?

Simon: Everything

Awn: Nothing

Jeff: None

Abdullah: Depends on people who are elected

Patricia: Learn the bylaws

Q: Where do you stand on encouraging first year engagement in EngSoc?

A: Approve it. Need lots

J: Might not get all turn out but still need to happen.

AB: Need to make the personal connection with reps and upper years.

P: Need to keep in touch with first years and spread info. Be approachable.

S: Trick them with a long con.

Q: Which events would you change and funds related to events?

J: Put fees towards events they're going to. Do statistical analysis. Relative allocation. Services are a good use of money

AB: Re-evaluate all of them. Encourage everyone to think outside of box, shake up the events a bit. Try to make it fresh

P: Look into popular services and try to expand them even more

S: Gladiator duels for funding

A: Good directors are key but we still need to revamp. More up to the VP's

Q: Advocacy is important. What will make you good at fighting people to convince them your opinion is correct?

AB: Likes to compromise and make things work

P: Does lots of outreach so has experience

S: Conflict resolution by combat. Literal fights

A: Administration can have a point, we need to find a middle ground. Managed to convince them to let him be a DON and an O-week leader

J: He's been doing it as VP education. On lots of committees with Associate Deans. Fought CECA to have the career fair. Already have connections with the university people

Q: What tradition would you bring back?

P: Coveralls day where we wear them

S: Public display of heads

A: Bring back year spirit

J: Professor tricycle races, sponsored by classes for charity

AB: OT's as part of O-week in poets

Q: How will you maintain relationship with other Society?

S: We should look at each other occasionally

A: Agrees. Unity with B-soc and their exec. Would expand this to other groups on campus. Would bring them together

J: Can be elected with differing goals. Will rep the A-soc first

AB: Clear cut communication is the way to go

P: Try to keep new initiatives happen on all terms and push for them to happen in B-Soc. Knows other exec so good bonds

Q: What is your approach to conflict management on a team?

A: Both parties usually have good points. Need a third body to adjudicate. Don't let it stew. Get other people to step in

J: conflicts happen. Need to be open about it. Sit down one on one with people we have a conflict with. Take conflicts to the board between VP and Prez.

AB: Conflicts do happen. Open is key. Honesty is important. Find a middle ground.

Q: What is an accomplishment within EngSoc you're most proud of?

J: Got CECA to let us run on engineering specific career fair

AB: Accounting practices are better documented. Consistent between Societies and for audit

P: Wouldn't pick one over all the other

S: Put on trilogy of plays. Made everyone mad

A: Did not make Keiran mad. Valued his directors. He does not have time to run his campaign. Other people have helped out. Created a great culture.

## 5.0 Executive Reports

### 5.1. President

Speaking: President – Adelle Vickery ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

- More thorough updates will be posted on the EngSoc website in the interest of time. Exec will each deliver one update here.
- Thank you for sticking with us for this meeting. Really happy with the discussion had today.

### 5.2. VP External

Speaking: VP External – William Wilmot ([vpexternal.a@engsoc.uwaterloo.ca](mailto:vpexternal.a@engsoc.uwaterloo.ca))

- Purple Palooza next Tuesday to purple yourself for charity. Raise \$100 to purple Adelle.

### 5.3. VP Education

Speaking: VP Education – Jeffrey Gulbronson ([vpeducation.a@engsoc.uwaterloo.ca](mailto:vpeducation.a@engsoc.uwaterloo.ca))

- Career Fair taking place next Thursday, Sept 29<sup>th</sup> in E5's Sedra Design Centre

### 5.4. VP Finance

Speaking: VP Finance – Abdullah Barakat ([vpfinance.a@engsoc.uwaterloo.ca](mailto:vpfinance.a@engsoc.uwaterloo.ca))

- Coveralls will be sold tomorrow. Credit payments accepted.

### 5.5. VP Internal

Speaking: VP Internal: Sarbajoy Majumdar ([vpinternal.a@engsoc.uwaterloo.ca](mailto:vpinternal.a@engsoc.uwaterloo.ca))

- Find Sarbajoy for event details, there are many.

### 5.6. Questions for the Executive

## 6.0 Director & Affiliate Reports

### 6.1. WEEF

- First years find out who the WEEF Reps are

### 6.2. The Iron Warrior

Speaker: Caitlin McLaren ([iwarrior@uwaterloo.ca](mailto:iwarrior@uwaterloo.ca))

- Slides will be sent out, deadlines for writing.

### 6.3. Senate

Speaker: Pallavi Hukerikar ([pallavi.hukerikar@uwaterloo.ca](mailto:pallavi.hukerikar@uwaterloo.ca))

- Admission averages are very high.

### 6.4. FEDS Councillors

Speaker: Denton Liu ([denton.liu@uwaterloo.ca](mailto:denton.liu@uwaterloo.ca))

- No update

### 6.5. EngFOC

Speaker: Kenaryn Gourenzl ([engfoc@uwaterloo.ca](mailto:engfoc@uwaterloo.ca))

- Stay tuned for information about FOC applications

### 6.6. Other

## 7.0 Varia

### 7.1 How many days 'til IRS?

136 days 'til IRS!

## 8. Adjournment

Time: 7:00 PM

<b>Motion</b>	<b>Adjourn Fall 2016 Meeting #1</b>
Mover:	Exec
Seconder:	TRON 2020
Result:	Motion Passes