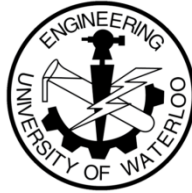


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# UNIVERSITY OF WATERLOO ENGINEERING SOCIETY 'A'

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MEETING #4 – FALL 2016 ENGENDA



**Date:** Wednesday November 16<sup>th</sup>, 2016

**Location:** CPH 3607

[D] = Decision (Will Require Vote)

[I] = Information (No Vote Required)

## 1. Call to Order

## 2. [D] Approval of the Engenda

## 3. [D] Approval of Minutes

## 4. [D] Constitutional Amendments

4.1. [D] Interpretations of the Constitution, Appendix A

4.2. [D] Who's the Speaker?, Appendix B

4.3. [D] Board of What?, Appendix C

4.4. [D] You Can't Proxy Me!, Appendix D

4.5. [D] What Does the Speaker Say?, Appendix E

4.6. [D] JAGM Remote Attendance, Appendix F

## 5. [D] Sponsorship

5.1. [D] Sponsorship Allocation, Appendix G

## 6. [I] Executive Reports

6.1. [I] President – Adelle Vickery ([president.a@engsoc.uwaterloo.ca](mailto:president.a@engsoc.uwaterloo.ca))

6.2. [I] VP Education – Jeffrey Gulbranson ([vpeducation.a@engsoc.uwaterloo.ca](mailto:vpeducation.a@engsoc.uwaterloo.ca))

6.3. [I] VP Internal – Sarbajoy Majumdar ([vpinternal.a@engsoc.uwaterloo.ca](mailto:vpinternal.a@engsoc.uwaterloo.ca))

6.4. [I] VP Finance – Abdullah Barakat ([vpfinance.a@engsoc.uwaterloo.ca](mailto:vpfinance.a@engsoc.uwaterloo.ca))

6.5. [I] VP External – William Wilmot ([vpexternal.a@engsoc.uwaterloo.ca](mailto:vpexternal.a@engsoc.uwaterloo.ca))

6.6. [I] Questions for the Executive

## 7. [D] New Business

7.1. [D] We Are Better Than This, Appendix H

7.2. [D] A New COMmittee, Appendix I

7.3. [D] Who's the Real Peter K?, Appendix J

## 8. [I] Director & Affiliate Reports

- 8.1. [I] WEEF – Eric Shi ([weef@uwaterloo.ca](mailto:weef@uwaterloo.ca))
- 8.2. [I] Senate – Pallavi Hukerikar ([pallavi.hukerikar@uwaterloo.ca](mailto:pallavi.hukerikar@uwaterloo.ca))
- 8.3. [I] FEDS Councillors – Denton Liu ([denton.liu@uwaterloo.ca](mailto:denton.liu@uwaterloo.ca))
- 8.4. [I] EngFOC – Kenaryn Gourenzl ([engfoc@uwaterloo.ca](mailto:engfoc@uwaterloo.ca))
- 8.5. [I] Other

## 9. Varia

- 9.1. How many days ‘til IRS?

## 10. Adjournment

### APPENDIX A

<b>Title</b>	Interpretations of the Constitution
<b>Mover</b>	Nanotechnology Engineering 2017
<b>Secunder</b>	
<b>Spirit</b>	The Interpretation section of the Constitution should be as clear as possible
<b>WHEREAS</b>	Some terms are improperly defined
<b>AND WHEREAS</b>	Some terms that should be included are missing
<b>BIRT:</b>	<p>Bylaw 1 – Constitution, Chapter I: General, Section B: Interpretations be amended as follows:</p> <p><u>Section B: Interpretation</u></p> <p>1. In this document:</p> <ul style="list-style-type: none"> <li>a. “Members” shall mean members of the Society, as specified in Chapter II,;</li> <li>b. “Constituencies” shall mean the divisions of the student body, defined by intended year of graduation, discipline and class where applicable, according to the University of Waterloo Faculty of Engineering;</li> <li>c. “Class Representatives” shall mean those members elected to represent their Constituency to Council;</li> <li>d. “Directors” shall mean <u>voting</u> members of the Board of Directors <u>including the Society Presidents</u>, as specified in Chapter V;</li> <li>e. <u>“Board” shall mean the Board of Directors, as specified in Chapter V;</u></li> <li>f. “Executive Officers” shall mean the President and all Vice-Presidents of the Society, as specified in Chapter IV;</li> <li>g. “Faculty” shall mean the Faculty of Engineering of the University of Waterloo;</li> <li>h. “Signing Executive Officer” shall mean a person who has the right to authorize financial transactions on behalf of the Society;</li> <li>i. “Candidate Pair” shall refer to two members running for one Executive Officer position;</li> <li>j. “Recall” shall mean a process by which a position holder of the Society may be removed from their position without their consent;</li> <li>k. “Resolution” shall mean a motion approved by a majority vote;</li> <li>l. “Special Resolution” shall mean a motion presented as such, and approved by a two thirds vote;</li> <li>m. “Referendum” shall mean a direct vote in which voting On-Term Members of the Society are asked to accept, reject, or divide between a particular proposal(s);</li> </ul>

	<p>n. “Joint Referendum” shall mean a referendum held for each of the A-Society Members and B-Society Members;</p> <p>o. “Spring Term” shall refer to the months of May, June, July and August;</p> <p>p. “Winter Term” shall refer to the months of January, February, March and April;</p> <p>q. “Fall Term” shall refer to the months of September, October, November and December;</p> <p>r. “Academic Term” shall refer to a Winter Term, Spring Term, or a Fall Term;</p> <p>s. “A-Society Academic Term” shall refer to:</p> <ul style="list-style-type: none"> <li>i. A Spring Term during odd numbered years, or</li> <li>ii. A Winter Term during even numbered years, or</li> <li>iii. A Fall Term during even numbered years; and</li> </ul> <p>t. “B-Society Academic Term” shall refer to:</p> <ul style="list-style-type: none"> <li>i. A Spring Term during even numbered years, or</li> <li>ii. A Winter Term during odd numbered years, or</li> <li>iii. A Fall Term during odd numbered years.</li> </ul> <p>2. All other words shall carry their common dictionary definitions.</p>
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**APPENDIX B**

<b>Title</b>	Who’s the Speaker?
<b>Mover</b>	Nanotechnology Engineering 2017
<b>Seconder</b>	
<b>Spirit</b>	The Constitution should be clear on who can and who can’t be Speaker at General Meetings
<b>WHEREAS</b>	The Constitution states that only the current Speaker of Council can be Speaker at General Meetings
<b>AND WHEREAS</b>	The Constitution should state that any Member appointed by the On-Term President or the current Speaker of Council can be Speaker at General Meetings should they be ratified at the General Meeting
<b>BIRT:</b>	<p>Bylaw 1 – Constitution, Chapter III: General Meetings, Section G: Order be amended as follows:</p> <p><u>Section G: Order</u></p> <ol style="list-style-type: none"> <li>1. The Speaker of Council <u>or a member appointed as Speaker by the On-Term President</u> shall <u>have the following responsibilities:</u> <ol style="list-style-type: none"> <li>a. <u>Preside Presiding</u> over General Meetings; <u>and</u></li> <li>b. <u>Ruling on all disputes involving interpretations of the Constitution, Bylaws and Policies of the Society.</u></li> </ol> </li> <li>2. <u>The Speaker must be ratified by both Societies at General Meetings.</u></li> <li>3. All General Meeting shall be governed by Robert’s Rules of Order, Revised, unless otherwise specified in the Constitution and Bylaws of the Society.</li> <li>4. The Speaker shall not hold any votes at any General Meeting.</li> <li>5. For a motion to pass at a Joint General Meeting, it must pass a vote of both the A-Society Members and the B-Society Members.</li> </ol>

**APPENDIX C**

<b>Title</b>	Board of What?
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<b>Mover</b>	Nanotechnology Engineering 2017
<b>Second</b>	
<b>Spirit</b>	The Constitution should be explicit on who can vote on the Board of Directors and the role of the Chair
<b>WHEREAS</b>	The Constitution isn't clear on who can vote on the Board of Directors
<b>AND WHEREAS</b>	Certain Sections of the Constitution state that the Chair can vote
<b>AND WHEREAS</b>	Certain Sections of the Constitution state do not give permission to the Chair to vote
<b>AND WHEREAS</b>	In order to meet NFPA regulations, the Chair cannot vote on the Board of Directors
<b>AND WHEREAS</b>	The Constitution repeats itself unnecessarily on how the Chair is selected.
<b>BIRT:</b>	<p>Bylaw 1 – Constitution, Chapter V: Board of Directions, Section J: Chair be amended as follows:</p> <p><u>Section J: Chair</u></p> <ol style="list-style-type: none"> <li>1. The Chair shall ensure proper procedure during all meetings of the <del>board</del> <u>Board</u>.</li> <li>2. The Chair <del>will</del> <u>shall</u> be appointed prior to each Academic Term by a resolution of the Board.</li> <li>3. Directors are not eligible to be appointed as chair.</li> <li><del>4. The Chair shall be appointed by a Resolution of the Board.</del></li> <li><del>5. The Chair shall only vote in the case of a tie.</del></li> <li><u>4.</u> The Chair may be removed by a resolution of the Board.</li> <li><u>5.</u> In the absence of the Chair, the On-Term President shall take on the Chair, except as determined by a majority vote by the Board.</li> </ol>

## APPENDIX D

<b>Title</b>	You Can't Proxy Me!
<b>Mover</b>	Nanotechnology Engineering 2017
<b>Second</b>	
<b>Spirit</b>	The Constitution should clearly outline how a Class Representative can proxy their Constituency's vote and it should allow the Off-Term President to proxy their vote explicitly
<b>WHEREAS</b>	The Constitution does not clearly outline how Class Representative can proxy their Constituency's vote and does not allows the Off-Term President to proxy their vote explicitly
<b>AND WHEREAS</b>	There are also spelling errors in the Constitution.
<b>BIRT:</b>	<p>Bylaw 1 – Constitution, Chapter VI: Council, Section C: Privileges be amended as follows:</p> <p><u>Section C: Privileges</u></p> <ol style="list-style-type: none"> <li>1. The following shall have the right to move motions, second motions, and vote at a meeting of Council. Each shall receive exactly one vote: <ol style="list-style-type: none"> <li><del>1.</del> <u>a.</u> The On-Term Executive, to be exercised by the On-Term President on behalf of the <del>Executive team</del> <u>On-Term Executive Officers</u>;</li> <li><del>2.</del> <u>b.</u> Each of the On-Term Constituencies, to be exercise by the class Representatives on behalf of their Constituency; and</li> <li><u>c.</u> The Off-Term President.</li> </ol> </li> <li>2. <u>The On-Term President may proxy the vote of the On-Term Executive to the following:</u> <ol style="list-style-type: none"> <li><u>a.</u> <u>Any other On-term Executive Officer; or</u></li> <li><u>b.</u> <u>Any Member provided that no On-Term Executive Officers are present at the Meeting of Council and that the On-Term President inform the Speaker at least</u></li> </ol> </li> </ol>

	<p style="text-align: center;"><u>one (1) day prior to the Meeting of Council</u></p> <ol style="list-style-type: none"> <li>3. <u>If the On-Term President requests the proxy of the On-Term Executive vote to a Member and an Executive Officer is present at the Meeting of Council, the Executive Officer shall hold the vote of the On-Term Executive and not the Member as requested by the On-Term President.</u></li> <li>4. A Class Representative may proxy their <del>Constituencies' Constituency's</del> <u>Constituency's</u> vote, <del>and the On-Term President may proxy their vote,</del> to any On-Term Member provided they inform the Speaker at least one (1) day prior to the meeting.</li> <li>5. If no <del>Cass</del> <u>Class</u> Representative for a given Constituency is present at a meeting of Council, the Speaker may appoint a person from the Constituency in question to vote on the <del>Constituencies' Constituency's</del> <u>Constituency's</u> behalf for the duration of the meeting.</li> <li>6. <u>If a Class Representative has requested the proxy of their vote to a Member not from their Constituency and a Member from the Class Representative's Constituency is present at Council, it shall be at the discretion of the Speaker and On-Term President to decide which Member shall hold the vote for the Constituency in question.</u></li> <li>7. <u>The Off-Term President may proxy their vote to any Member provided they inform the Speaker at least one (1) day prior to the Meeting of Council.</u></li> </ol>
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## APPENDIX E

<b>Title</b>	What does the Speaker say?
<b>Mover</b>	Nanotechnology Engineering 2017
<b>Seconder</b>	
<b>Spirit</b>	The Constitution should be absolutely clear on the privileges of those at Council, including the Speaker
<b>WHEREAS</b>	The Constitution contradicts itself by giving the Speaker the right to vote and by not giving the Speaker the right to Vote
<b>AND WHEREAS</b>	The Constitution should also clearly define how and when the Speaker can vote
<b>BIRT:</b>	<p>Bylaw 1 – Constitution, Chapter VI: Council, Section C: Privileges be amended as follows:</p> <p><u>Section C: Privileges</u></p> <ol style="list-style-type: none"> <li>1. The following shall have the right to move motions, second motions and vote at Meetings of Council. Each shall receive exactly one vote:</li> <li>2. The On-Term Executive, to be exercised by the On-Term President on Behalf of Their Executive Team;</li> <li>3. Each of the On-Term Constituencies, to be exercised by the Class Representatives on behalf of their Constituency; and</li> <li>4. The Off-Term President.</li> <li>5. A Class Representative may proxy their Constituencies' vote, and the On-Term President may proxy their vote, to any On-Term Member provided they inform the Speaker at least one (1) day prior to the meeting.</li> <li>6. In no Cass Representative for a given Constituency is present at a meeting of Council, the Speaker may appoint a person from the Constituency in question to vote on the Constituencies' behalf for the duration of the meeting.</li> <li>7. <u>The Speaker shall have exactly one (1) vote on all matters of business before Council.</u></li> <li>8. <u>The Speaker shall only exercise their right to vote in the case of a tie.</u></li> <li>9. <u>The Speaker shall only vote in favour of maintaining the status quo.</u></li> </ol>
<b>BIFRT:</b>	Bylaw 1 – Constitution, Chapter IV: Council, Section D: Speaker be amended as follows:

	<p><u>Section D: Speaker</u></p> <ol style="list-style-type: none"> <li>1. The On-Term President shall appoint a Member to serve as Speaker each Academic Term, pending ratification from Council.</li> <li>2. The Speaker shall: <ol style="list-style-type: none"> <li>a. Prepare and distribute the agenda for meetings of Council;</li> <li>b. Chair meetings of Council <del>and only vote in the case of a tie</del>; and</li> <li>c. Rule on all disputes involving interpretation of the Constitution, Bylaws and Policies of the Society.</li> </ol> </li> </ol>
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**APPENDIX F**

<b>Title</b>	JAGM Remote Attendance
<b>Mover</b>	Executive
<b>Secunder</b>	
<b>Spirit</b>	To allow remote attendance at Joint Annual General Meeting
<b>WHEREAS</b>	At Joint Annual General Meeting 2015, the Presidents were mandated to investigate the feasibility of remote attendance and voting for members on co-op.
<b>AND WHEREAS</b>	At Joint Annual General Meeting 2016, a trial system was used to evaluate feasibility. Based on feedback received, it should be fully implemented.
<b>BIRT:</b>	<p>Bylaw 1 – Constitution, Chapter III: General Meetings be amended as follows:</p> <p><u>Section F: Remote Attendance</u></p> <ol style="list-style-type: none"> <li>1. <u>Accommodations will be made for off-term students to attend and vote during the Joint Annual General Meeting</u> <ol style="list-style-type: none"> <li>a. <u>The coordination of this is the responsibility of the off-term President</u></li> </ol> </li> <li>2. <u>Off-term members attending will have the same rights as members attending in person, with the following restrictions:</u> <ol style="list-style-type: none"> <li>a. <u>Remote attendees may not hold proxies</u></li> <li>b. <u>Remote attendees must register to attend two (2) days prior to the Meeting</u></li> </ol> </li> <li>3. <u>A Member will be appointed by the Off-term President to serve as moderator.</u> <ol style="list-style-type: none"> <li>a. <u>The moderator will be responsible for ensuring remote attendees are appropriately incorporated into the discussion as per proper Rules of Order.</u></li> </ol> </li> </ol>
<b>BIFRT:</b>	The Presidents investigate the implementation of a better sound system to be used at JAGM to ensure remote attendees can hear all discussion and that remote attendees can be heard when speaking.

**APPENDIX G**

<b>Title</b>	Sponsorship Allocation is actually the best kind of Ship
<b>Mover</b>	Executive
<b>Secunder</b>	
<b>Spirit</b>	To ratify the Sponsorship Allocation for the Fall 2016 Term
<b>WHEREAS</b>	The Sponsorship Review Committee has viewed and reviewed the Sponsorship applications
<b>AND WHEREAS</b>	Based on the recommendations of the Sponsorship Review Committee, Council should ratify the Sponsorship Allocation for the Fall 2016 Term
<b>BIRT:</b>	The Society allocate the following sponsorship funds in the specified amounts to the specified

groups:

<b>Group</b>	<b>Item</b>	<b>Requested</b>	<b>Allocated</b>
Bridges 2 Prosperity	Construction Materials	\$1,500.00	\$500.00
Clean Snowmobile	LEM-200 D135 84 VDC electric motor x2	\$3,840.22	\$976.03
	Kelly HPM14701 motor controller	\$1,873.96	\$0.00
Concrete Canoe and Toboggan	Full Face Snow Helmets x5	\$697.95	\$697.95
	Ice Cleats x3	\$50.82	\$50.82
Engineering Orientation Media	Frame.io Pro	\$266.67	\$266.67
	Flickr Pro	\$33.33	\$33.33
	Glidecam HD-2000	\$500.00	\$500.00
Engineers Without Borders	Co-op Student	\$9,000.00	\$0.00
	EWB National Conference	\$800.00	\$0.00
ESSCO AGM 2017	THEMUSEUM Rental Package	\$2,000.00	\$500.00
	Transportation	\$1,200.00	\$600.00
	Speaker gifts	\$300.00	\$0.00
	Raffle prizes	\$100.00	\$0.00
Formula Electric	Honeycomb Nomex Sheets	\$400.00	\$400.00
	Soldering Stations	\$700.00	\$0.00
Formula Motorsports	3/8" – 7/16" Ratcheting Wrench	\$88.66	\$88.66
	Folding Hex Key Set	\$91.28	\$91.28
	5 pc Pliers and Cutter Set	\$143.00	\$143.00
	Hacksaw	\$50.05	\$50.05
	25 pc US Tap and Die set	\$310.70	\$310.70
	Miniature File set	\$113.43	\$113.43
Midnight Sun	ULINE MIG Welding Gloves	\$80.00	\$80.00
	Century Auto Darkening Helmet Variable	\$135.00	\$135.00
	Belkin Anti-Static Wrist Band with Adjustable Grounding x5	\$60.00	\$60.00
	The Weller WSA350 Smoke Absorber	\$110.00	\$110.00
	Traditional Flame Retardant Cloth Welding Jacket	\$55.00	\$55.00
	3M 6200 Half-Face Respirator x2	\$44.00	\$44.00
	Katapult Wire Stripper/Cutter	\$49.00	\$49.00
Robotics Team	Wheels x6	\$672.65	\$672.65

	Rocketry Team	Personal Protective Equipment	\$300.00	\$300.00
		Ignition Power Supply	\$150.00	\$150.00
		Fabrication Material	\$400.00	\$400.00
	Steel Bridge	Banner	\$250.00	\$250.00
		Poster	\$150.00	\$150.00
	Supermilage	Carbon (2 layer of 5.6 oz twill)	\$600.00	\$600.00
		PR2032/PH3660 Gallon Kit	\$194.00	\$194.00
		Thick Clear PETG	\$52.00	\$52.00
		Peel Ply Release Fabric	\$125.00	\$125.00
		Divintcell 1/4" Sheet Foam	\$105.00	\$0.00
		Infusion Mesh	\$55.00	\$55.00
		Nylon Vacuum Bag Film	\$45.00	\$0.00
		Vacuum Bag Tape	\$45.00	\$0.00
	UWAFT	Shrink Tape	\$16.00	\$0.00
		Stanley® Clear CSA Full Face Shield	\$46.00	\$46.00
		Lug Crimper Tool	\$250.00	\$250.00
		Jobber 29-pc Drill Bit Set	\$116.28	\$116.28
		Uline Traffic Pylon Cone S-7978	\$88.00	\$88.00
	UWAST	Staples® Deluxe Wood Vertical File Cabinet	\$169.95	\$0.00
		Respirators x3	\$200.00	\$200.00
	UWBAJA	Microsoft Lifecam x2	\$60.00	\$60.00
		New Team PC	\$600.00	\$0.00
		New Bench Vice	\$150.00	\$150.00
New Wrench Sets		\$150.00	\$150.00	
Burr Tools		\$100.00	\$100.00	
UWHIT	Miscellaneous Safety Gear	\$200.00	\$0.00	
	3-D print casing for cane (hardware protection)	\$90.00	\$90.00	
	RF transceivers	\$20.00	\$20.00	
	Cane	\$20.00	\$20.00	
	Battery	\$4.00	\$4.00	
	Strap	\$15.00	\$15.00	
	Speaker	\$3.00	\$3.00	
	LED	\$2.00	\$2.00	
Misc	\$30.00	\$0.00		
UWNRG	Power Cables	\$30.00	\$30.00	
	Stage	\$30.00	\$30.00	
	Gamma-Butyrolactone (25g)	\$22.40	\$22.40	
WARG	Tilt Mechanism	\$450.00	\$450.00	
	Egg Grabber	\$175.00	\$175.00	



		Assorted Building Material	\$150.00	\$0.00
		<b>Total Allocated</b>		\$10,825.25

## APPENDIX H

<b>Title</b>	We Are Better than This
<b>Mover</b>	Mechatronics Engineering 2019
<b>Seconder</b>	
<b>Spirit</b>	Survey Monkey is garbage
<b>WHEREAS</b>	Our elections should be done professionally, not using some 3 <sup>rd</sup> party website
<b>AND WHEREAS</b>	A lot of individuals could not vote until a second round of ballots was sent out by the CRO
<b>AND WHEREAS</b>	An unsettling number of ballots got forwards to junk/spam folders leaving the voter unaware of it
<b>BIRT:</b>	The Incoming/Current Executive Officers are mandated to develop a new system of elections before another election is to take place
<b>BIFRT:</b>	The Incoming and Current Executive Officers are mandated investigate the possibility of integration with vote.feds.ca or the creation of a new EngSOC voting site (vote.engsoc.ca).

## APPENDIX I

<b>Title</b>	A new COMmittee
<b>Mover</b>	Software Engineering 2020
<b>Seconder</b>	Systems Design Engineering 2019
<b>Spirit</b>	To explore ways to improve impartiality in the conference delegate selection process.
<b>WHEREAS</b>	Presently, the VP External (soon to be VP Communications) is responsible for selecting conference delegates
<b>AND WHEREAS</b>	There is an inherent bias in having a single person select people from a pool of individuals they may or may not know personally
<b>AND WHEREAS</b>	A selection committee is a possible way to balance out biases and increase objectivity
<b>AND WHEREAS</b>	A trial of this system for one term would help determine whether A-Society and EngSoc as a whole should employ delegate selection by committee on a permanent basis.
<b>BIRT:</b>	A committee made up of the A-Society VP Communications and two Members-at-large be formed to select delegates during the Winter 2017 term for the FYIC and ESSCO AGM conferences.
<b>BIFRT:</b>	The Members-at-large will not submit conference delegate applications during the Winter 2017 term.
<b>BIFFRT:</b>	The following Members be the Members-at-large for this committee: 1. _____ 2. _____

**APPENDIX J**

<b>Title</b>	Who's the Real Peter K?
<b>Mover</b>	Mechatronics Engineering 2019
<b>Secunder</b>	
<b>Spirit</b>	We as a council need to figure s**t out, and sort our Peter K affairs
<b>WHEREAS</b>	We used to have "Peter K" and "Other Peter K" and council lived in harmony until "Other Peter K" took the title of "Supreme Peter K" which was intended for "Peter K"
<b>AND WHEREAS</b>	This is 100% real motion that deals with a super serious issue, and that we know through a reliable source that "Peter K" is currently dealing with an identity crisis because of the misnaming.
<b>BIRT</b>	Council take a stance of who is who and name the Peter K's appropriately – until such a time someone changes their names again obviously.
<b>BIFRT:</b>	<p>Council should take a straw poll on wither or not they wish to a committee be elected to further study this epidemic, and if Council so choses to elect a committee the names of the committee members be listed below</p> <ol style="list-style-type: none"> <li>1. _____</li> <li>2. _____</li> <li>3. _____</li> <li>4. _____</li> </ol>
<b>BIRT:</b>	If council choses to elect a committee they can also choice to select the names of the two people in question, thus leaving the committee with no purpose other than Swag points (RIP Tron 2016 you'll always be remembered)