

EngSoc Board Meeting F16 - September

Sept. 20, 2016

Chair: Rachael Schatler

Secretary: Megan Town

Present and voting: Ian Holstead, Brian Howe, Adelle Vickery, Jeff Gulbranson, Clarisse Schneider, Rachel Malevich, Awn Duqoum, Sarah Martin, Steven Jia, Megan Emily Town

Present: Abdullah Barakat

1.0 Welcome and Call to Order (Information)

Time: 9pm

Quorum met.

2.0 Approval of July 18th Minutes (Vote)

Mover: Adelle

Secunder: Megan

Passes unanimously.

3.0 Approval of the Agenda (Vote)

Mover: Adelle

Secunder: Megan

Passes unanimously.

4.0 Review of Procedures Document (Information)

- Q: Can we fix the bookmark thing?
- A: Yes. (That section doesn't exist)
- Went over Procedures Docs, reviewed each role's responsibilities.
- Q: Will docs be updated to say VP OF?
- A: Yes.
- Should be changed to Joint *Annual* General Meeting
- Brian: discussion item for next meeting: board supporting society not members

Amendment:

Mover: Adelle

Putting forward all discussed changes (except Brian's)

Passes unanimously.

5.0 Actuals and Budget Update (Information)

- Of note for revenues: Robin bought some about \$600 patches from us and budget didn't account for coverall sales
- IW sales were higher because of advancing units

- Scholarships are \$2000 higher because Dean owed us \$2000 from last fiscal year because of how awards fall
- Other: printing for Canada day
- Cheque for sending students to conferences was late (should have been spring)
- “The Book” had not enough ads
- Of note for expenses:
- “The Book” paid in the spring instead of the fall
- Q: Does this make sense? Since we get the books before fall term starts
- Yearbook: paid in last fiscal year but \$11,000 has to be accrued so the budget shows it here. Basically, it looks weird but it’s correct. We only paid the \$34
- Conferences: ESSCO AGM should add up by the end of the year with expected spending
- They didn’t charge us for cable
- Postage slightly less than expected
- No actual revenue for O week because they’re represented in fall. Spending is already complete
- P***5, sponsorship, scholarship, people didn’t pick up their money yet
- What is general expenses?
- Things that are used by both societies, updating things outside POETS, trophies, etc.
- CnD: sold a lot less than expected, will likely pick up with addition of debit. Contrary, more departments ordered food from CnD
- Q: can we see cash vs. debit breakdown of purchases?
- A: Abdullah will ask Mary
- Made \$17 from cashier variance
- Waiting on invoice from plant ops for soup counter among other invoices
- More people working more payroll
- Lowered food purchases to counteract decreasing sales
- Other expenses: from using debit in August
- Overall deficit from decreased sales. Usually balances out by end of fiscal year.
- Q: Budgetary surplus for fall?
- A: Based off of last year’s numbers. This is normal because there are most people on campus in the fall.

6.0 Development of Communication Policy (Discussion)

Amendment: Jeff

Secunder: Adelle

To table this until next meeting because we have lots of things to talk about today

Passes unanimously.

7.0 Taxes, not Discounts (Discussion)

Mover: Steven

- See motion text. Generally, lower all hot beverage costs by 10c then charge 10c tax per cup.
- We can’t mandate this, we can advise Mary and go from there
- Abdullah speaks on behalf of Mary:
- Mary likes the idea but we can’t advertise it as a “tax” or “environment tax”
- We can call it a fee instead

- She likes the intention, would like to work with Steven and board to make it happen
- Not feasible to happen this term because of CnD POS system, but can be worked on during break between term
- As long as it isn't a tax and won't actually affect how things work
- Q: Brian: CnD environment is different from many retail places; prices are not very clear as it is since many people buy coffee + food
- Q: Brian: what is our unit price per cup? How much do we make from cups vs coffee? We could be losing revenue from people not buying cups.
- Adelle sees people buying just coffee, more interest in environment than operating costs
- Clarisse only buys coffee.
- Board responsibility is to operating costs not environment.
- Q: is it hard to change the signage?
- A: probably.
- Q: would this change affect sales?
- A: could dry run for a few weeks.
- Make the signage about 10c cups more clear.
- Legality should not be an issue. We can work around it.
- Jeff: Can we find out how many hot drinks are sold?
- Abdullah: no, we can't generate reports.
- Brian: we can calculate that from how many cups they buy
- Clarisse: We can have this dialogue with Mary and run a week trial and make a decision at next meeting
- Ian: we can advertise travel mugs from novelties
- We can talk to Mary and figure this out for next time.

8.0 Is this really what we want? (Discussion)

Mover: Ian

- See motion text
- Generally: Should EngSoc be more or less serious?
- Brian/Adelle: Board is not the medium for this. This is for exec and candidates to discuss/think about.
- We can bring this up once exec have a vision
- During exec update by incoming Prez in November we can discuss this

9.0 Love Thy Neighbor (Discussion)

Mover: Ian

- See motion text
- ASoc and BSoc sometimes have conflicting objectives, however this could change due to incoming exec teams on both societies
- However, however, it seems to be an ongoing issue
- Even with incoming teams, this may still be an issue
- Execs represents their constituents so it's not necessarily the exec "fighting"
- Board can maybe "moderate" ASoc and BSoc relations but they both have their responsibilities
- This was brought up Oct 2014:
 - We are a tool not an action committee, providing comments or telling them what to do

- Disagreements between societies should be brought to board
- Clarisse thinks running a moderation setting would be a good idea
- Jeff: there is not escalation past Prez.
- Q: would this be during regular meetings or separate?
- A: undecided, we can draft a proposal/come up with ideas
- Brian: who can approve board to moderate exec discussions, do we need a council mandate?
- Q: We can finalize this at the next meeting, can someone champion this?
- A: Jeff will champion
- Q: Has exec ever come to board will issues?
- A: No, but there's no precedent.
- Board can be an appeal committee, this is just broadening in a sense
- Strawpoll indicates positive to the idea and putting together a proposal
- This should not be mandatory for this board because people are not prepared for moderation?
- Jeff can put forward this proposal to be looked at next meeting. Helped by Clarisse and Ian
- Everyone should come prepared with ideas
- Q: could board have the power to arbitrate?
- A: yes, and board could put a motion to council or amend docs through on term prez
- Brian: disagreement comes from unclearness about who has the final say about things.
- Creating a section of policy manual could help deal with impactful events where societies or execs disagree. Who has final say?
- Partnerships with external organizations should be discussed.
- Board could be moderating discussing policy manual infractions, event planning, initiatives, longstanding external relationships
- Email Jeff thoughts on this proposal in the next 2 weeks

10.0 Adjournment Vote

Mover: Jeff

Secunder: Sarah

Passes unanimously.