



WATERLOO ENGINEERING SOCIETY

Joint Annual General Meeting

June 23rd, 2018 | 6:00 P.M.

ITEM	PRESENTER/MOVER	ACTION
1.0 Welcome/Call to Order		D
2.0 Godiva's Hymn		
3.0 Approval of Minutes		D
4.0 Approval of Engenda		D
5.0 New Business		
5.1 Auditors Report	Katie Arnold	D
5.2 EngSoc Fee Increase	Katie Arnold	D
5.3 Raising the Sponsorship Cap	Michelle Teplitski	D
5.4 Orientation Week Stance	Benjamin Beelen	D
5.5 Dean's List Alternate System	Mariko Shimoda	D
5.6 EngiQueers	Lindsay Glofcheskie	D
5.7 Executive on Board	Michael Beauchemin	D
5.8 Board Restructure	Michael Beauchemin	D
5.9 Board & Fees	Michael Beauchemin	D
5.10 VP Finance & Board	Michael Beauchemin	D
5.11 Switching Societies & Board	Michael Beachemin	D
5.12 A-Soc Board	Mariko Shimoda	D
5.13 B-Soc Board	Katie Arnold	D
5.14 Governing Doc Changes	Katie Arnold	D
5.15 Friend of the Society Award	Awn Duqoum	D
5.16 RigidWare Point-of-Sale	Liam Yeates	D
5.17 We Like Presidents (and CROs)	Megan Town	D
6.0 Society Updates		
6.1 B-Society Update	Katie Arnold	I
6.2 A-Society Update	Mariko Shimoda	I
6.0 Varia	HOW MANY DAYS 'TIL IRS??	I
7.0 Adjournment		D

Note*: I = Information, D = Discussion

Appendix A

Title	Receipt of Auditors' Report
Mover	Katie Arnold
Seconder	Liam Yeates
Spirit	To receive the auditor's report of the 2017 fiscal year
WHEREAS	MNP, on behalf of the Federation of Students, performed an audit of the Society's finances for the 2017 fiscal year
BIRT	The auditor's report for the 2017 fiscal year be received and ratified

Appendix B

Title	Engineering Society Fee Increase
Mover	Katie Arnold
Seconder	Liam Yeates
Spirit	To increase the Engineering Society Fee as per inflation
WHEREAS	Over the 2017 calendar year, the Consumer Price Index (CPI) increased by 1.6%
AND WHEREAS	The Engineering Society Fee should be increased by CPI to allow for equal buying power from year to year
AND WHEREAS	On June 11th 2018 the Engineering Society Board of Directors approved a special resolution for an increase in the Engineering Society fee by approximately 1.6%.
BIRT	The Engineering Society Fee be increased by 25 cents from \$16.15 to \$16.40
BIFRT	<p>Bylaw 1: Constitution, Chapter II: Membership and Fees, Section C: Fees, be amended to read the following:</p> <p><u>Section C: Fees</u></p> <ol style="list-style-type: none"> 1. The amount of the Engineering Society Fee sixteen dollars and fifteen cents (\$16.15) sixteen dollars and forty cents (\$16.40) Canadian. 2. The amount of the Engineering Society Fee may be adjusted only through one of the following two mechanisms:

	<ul style="list-style-type: none"> a. By a Special Resolution of the Board of Directors, specifying an adjustment of a percentage equal to or less than the increase in the Consumer Price Index for Canada in the previous calendar year according to Statistics Canada. This increase is subject to Ratification at the next Joint Annual General Meeting; and b. By a successful Joint Referendum specifying the amount the fee will be increased.
BIFRT	The Executive provide all required items to the University of Waterloo Board of Governors to start the process of the fee increase.

Appendix C

Title	EngSoc loves student teams! [Raising the Sponsorship Cap]
Mover	Michelle Teplitski
Seconder	Michael Beauchemin
Spirit	Engineering Student Design teams are a core part of the Engineering experience for many at the University of Waterloo
WHEREAS	The Engineering Society is the representative body for <i>all</i> students of the faculty
AND WHEREAS	The number of students increases annually but the maximum sponsorship allocation amount within the budget remains fixed.
BIRT	<p>The Policy Manual be amended to reflect a 10% increase (rounded up to the nearest multiple of \$500) in maximum allocation amount within the budget, as follows:</p> <p>Chapter I, Section B: Purpose</p> <ul style="list-style-type: none"> a. The purpose of the Sponsorship Program is to support University of Waterloo student teams and groups. b. The Engineering Society Fee shall be allocated from the budget each term for Sponsorship as follows (in accordance with Chapter I Sections B.1 through B.4 <ul style="list-style-type: none"> i. Fifteen percent (15%) in the Fall Term, not to exceed ten thousand dollars (\$10000) eleven thousand dollars (\$11000) Canadian; i. Fifteen percent (15%) in the Winter Term, not to exceed six thousand five hundred dollars (\$6500) seven thousand five hundred dollars (\$7500) Canadian; and i. Fifteen percent (15%) in the Spring Term, not to exceed five thousand dollars (\$5000) five thousand five hundred dollars (\$5500) Canadian.

Appendix D

Title	Orientation Week Stance
Mover	Benjamin Beelen
Seconded	
Spirit	Orientation week is where many students make their first friends (FYO report 2). Its length, position and support are in question from the enacting of the Fall Reading Break and it needs to be apparent to faculty that engineering students value orientation week.
WHEREAS	The Student Success Office conducted several “consultations” and data gathering which produced data that is unavailable to students. This information being presented to the Fall Breaking Steering Committee was unacceptably poor and the option of restoring Orientation week to five days was ignored.
AND WHEREAS	The spirit of the referendum that passed in 2015 to allow the trial of the three-day Orientation week expected the evaluation of the effect it would have on student success and performance as well as mental health.
AND WHEREAS	The Engineering First Year Office has produced two reports that prove that the Fall Reading Break does not inherently promote mental health, and that first years find the majority of their friends in Orientation Week.
BIRT	The following stance be added to the Document of Stances: <p style="color: red;">“The University of Waterloo and Faculty of Engineering should strive to collect more conclusive evidence of the benefits of the Fall Reading Break before permanently enacting it at the cost of any Orientation Week days (below five days).”</p>

Appendix E

Title	Please Stop Hurting Us [Dean's List Alternate System]
Mover	Mariko Shimoda
Seconded	Matthew Suski
Spirit	To reduce the amount of ‘unnecessary competition’ in the Engineering student community by modifying the current Term Dean’s Honour List placement system.
WHEREAS	Placement on the Term Dean’s Honour List is currently determined with the formula: $\text{Term Average} - (\text{Rank} / \text{Cohort Size}) * 100\% \geq 80\%$
AND WHEREAS	Every other faculty at the University of Waterloo determined entry on a flat mark;

AND WHEREAS	Recognition of a student’s academic excellence should not be contingent on the academic excellence of other students;
BIRT	The Engineering Society formally adopt a stance advocating for the replacement of the current Term Dean’s Honour List placement system with an alternative system;
BIFRT	The Engineering Society President write an open letter to the Dean of Engineering advocating for the replacement of the current Term Dean’s Honour List placement system with an alternative system.
BIFFRT	The following stance be added to the Document of Stances: “ The Dean’s Office of the Faculty of Engineering should strive to reduce unnecessary competition created by the current Dean’s Honour List system, and use an alternative method to determine those on the Dean’s Honour List..” ”

Appendix F

Title	It’s 20GAYteen Y’all [UWaterloo EngiQueers Affiliate]
Mover	Lindsay Glofcheskie
Secunder	Julia Reinstein
Spirit	The Society wants to be better at inclusivity, diversity, and equity;
WHEREAS	The Society makes a commitment to promoting diversity in its Policy Manual;
AND WHEREAS	UWaterloo EngiQueers specializes in that;
AND WHEREAS	UWaterloo EngiQueers is better suited to being an affiliate of the Society
BIRT	<p>The Policy Manual, Chapter II: Other Policies be amended as follows:</p> <p>Section B: UWaterloo EngiQueers</p> <ol style="list-style-type: none"> 1. General <ol style="list-style-type: none"> a. UWaterloo EngiQueers is now and will continue to be a Society organization b. UWaterloo EngiQueers shall act as the official Waterloo Engineering Society representative to EngiQueers Canada. c. UWaterloo EngiQueers operates in accordance to the UWaterloo EngiQueers Constitution, an official Society document controlled by the UWaterloo EngiQueers Advisory Board and is accountable to the Society membership 2. UWaterloo EngiQueers Advisory Board <ul style="list-style-type: none"> . The Executive Officers of each Society shall represent their Society and sit on the UWaterloo EngiQueers Advisory Board in accordance with the UWaterloo EngiQueers Constitution 3. Finances <ul style="list-style-type: none"> . UWaterloo EngiQueers will request funding from the On-Term VP Finance

	<p>a. The On-Term VP Finance will manage all Finances of UWaterloo EngiQueers through the termly budget</p> <p>b. If UWaterloo EngiQueers requests financial assistance from the Society, it shall not be reasonably refused.</p> <p>c. UWaterloo EngiQueers will operate as a not-for-profit organization</p> <p>d. The financials of UWaterloo EngiQueers including funds raised and donations shall be managed through the termly Society budget by the on-term VP Finance</p>
BIFRT	Following sections be renumbered accordingly
BIFFRT	The UWaterloo EngiQueers Constitution be ratified as the official governing document of UWaterloo EngiQueers
BIFFFRT	God bless Katie Arnold for writing this policy update and helping make our constitution make sense. We love her (yes homo)

Appendix G

Title	Too Many Cooks! [Board of Directors Limitation for Executive Officers]
Mover	Michael Beauchemin
Seconder	
Spirit	To increase and ensure diversity in student representation on the Board of Directors (Board)
WHEREAS	Members on the same executive team often present a similar view
AND WHEREAS	Four (4) Executive Officers are already represented on Board (the two (2) Society Presidents and the two (2) Society VPs Finance hold ex-officio positions on Board)
AND WHEREAS	Executive Officers not sitting on Board may submit motions for discussion through either President, per procedure
BIRT	<p>Bylaw 1: The Constitution, Chapter V, Section C, be appended with the following items:</p> <p>...</p> <p>7. If a Director graduates during their term of office, they shall remain in their position on the Board until their term of office is complete.</p> <p>8. No Executive Officer, save the Presidents and Vice-Presidents Finance, may hold a position on the Board.</p> <p>9. If a Director is elected to any Executive Officer position, they shall lose their current position at the beginning of the term immediately following the election, and the Board may appoint a new Director per Section L.</p>

Appendix H

Title	[Board of Directors Restructure]
Mover	Michael Beauchemin
Seconded	
Spirit	To reorganize the Engineering Society Board of Directors to increase the representation present on the Board
WHEREAS	The current Board of Directors' structure and election process draws on a limited pool of persons for the election.
AND WHEREAS	Members who are present at JAGM represent a limited interest.
AND WHEREAS	The elected Federation of Students' Council's Engineering Councillors are exposed to a different variety of views and information to EngSoc Council Reps and
BIRT	<p>Bylaw 1: The Constitution, Chapter V be amended to read as follows:</p> <p>Section A: General</p> <p>The business and affairs of the Society shall be managed overseen by a Board of Directors.</p> <p>Section B: Board of Directors</p> <p>The Board shall be comprised of all:</p> <ol style="list-style-type: none"> a. The two (2) Presidents of the Society; b. Four (4) Two (2) Representatives from the A-Society Membership; c. Four (4) Two (2) Representatives from the B-Society Membership; d. Three (3) Representatives elected from the Engineering Councillors e. The two (2) Vice-Presidents Finance, who will sit as ex-officio members; and f. The Business Manager of the Society, who will sit as an ex-officio non-voting resource member. <p>Section C: Elections and Term of Office</p> <p>The Directors, other than the Presidents, Vice-Presidents Finance, and the Business Manager, will be elected at the Joint Annual General Meeting.</p> <p>The A-Society Representatives will be elected by the A-Society Members.</p> <p>The B-Society Representatives will be elected by the B-Society Members.</p> <p>The Engineering Councillor Representatives will be elected by joint membership of A- and B-Societies</p> <p>The term of office for each Director shall start September 1 of the year they are elected.</p>

	<p>The term of office for each Director shall last twelve (12) months. No Director may hold two voting positions on the Board. If a Director graduates during their term of office, they shall remain in their position on the Board until their term of office is complete.</p> <p>Section K: Recall</p> <p>Any Director, other than the Presidents and the Vice-Presidents Finance, may be recalled by Resolution of a General Meeting called to that end.</p> <ol style="list-style-type: none"> a. A-Society Representatives may only be removed by the A-Society Membership. b. B-Society Representatives may only be removed by the B-Society Membership. c. Engineering Councillor Representatives may be removed by joint decision of the A- and B-Society Memberships <p>Any Director that has two unexcused absences may be recalled from the Board following the second occurrence.</p> <p>Section L: Vacancy</p> <p>In the event of a vacancy among the elected Directors, including due to the failure of the Joint Annual General Meeting to elect all Directors, the Board of Directors may appoint a replacement from the A-Society Membership, or the B-Society Membership, or the Engineering Councillors, as applicable.</p> <p>A Board Member elected to fill a vacancy holds the same term of office as the rest of the Board of Directors.</p>
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Appendix I

Title	If You Don't Pay Your Fees You Can't Govern [Board of Directors Recall for taking back your fees]
Mover	Michael Beauchemin
Secunder	
Spirit	To ensure Directors sitting on the Board of Directors always represent the student voice.
WHEREAS	Directors who refund their EngSoc fee or switch out of Engineering would still be allowed to serve on the Board.
BIRT	Bylaw 1: The Constitution, Chapter V, Section C, be appended with the following: ...

	<p>7. If a Director graduates during their term of office, they shall remain in their position on the Board until their term of office is complete.</p> <p>8. If a Director ceases to be a member of either Engineering Society, they may be recalled by decision of the Presidents and the Vice-Presidents Finance.</p>
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Appendix J

Title	Let them vote! [VPs Finance on the Board of Directors]
Mover	Michael Beauchemin
Secunder	
Spirit	To give the VPs Finance a vote on the Board of Directors
WHEREAS	The VPs Finance have a unique and often insightful view on many matters
AND WHEREAS	The VPs Finance do not currently have a vote
BIRT	<p>Bylaw 1: The Constitution, Chapter V, Section B be amended to read as follows:</p> <p>Section B: Board of Directors</p> <ol style="list-style-type: none"> 1. The Board shall be comprised of all: <ol style="list-style-type: none"> a. The two (2) Presidents of the Society, who will sit as ex-officio members; b. Four (4) Representatives from the A-Society Membership; c. Four (4) Representatives from the B-Society Membership; d. The two (2) Vice-Presidents Finance, who will sit as ex-officio non-voting resource-members; and e. The Business Manager of the Society, who will sit as an ex-officio non-voting resource member.

Appendix K

Title	[Switching Societies as a Director for the Board of Directors]
Mover	Michael Beauchemin
Seconder	
Spirit	To ensure fair and equal representation of both Societies on the Board of Directors (Board)
WHEREAS	Some students switch streams other than at the beginning or end of their respective programs
AND WHEREAS	Such a stream switch can result in unequal representation within each Society's At-Large membership on Board
BIRT	<p>Bylaw 1: The Constitution, Chapter V be amended to read as follows:</p> <p>Section A: Board of Directors</p> <p>The Board shall be comprised of all:</p> <ol style="list-style-type: none"> a. The two (2) Presidents of the Society; b. Two (2) A-Society Representatives from the A-Society Membership; c. Two (2) B-Society Representatives from the B-Society Membership; d. Three (3) Representatives elected from the Engineering Councillors e. The two (2) Vice-Presidents Finance, who will sit as ex-officio non-voting resource members; and f. The Business Manager of the Society, who will sit as an ex-officio non-voting resource member. <p>Section C: Elections and Term of Office</p> <ol style="list-style-type: none"> 1. The Directors, other than the Presidents, will be elected at the Joint Annual General Meeting. 2. The A-Society Representatives will be elected by the A-Society Members. 3. Each A-Society Representative must be an A-Society Member for at least eight (8) of the following twelve (12) months. 4. The B-Society Representatives will be elected by the B-Society Members. 5. Each B-Society Representative must be a B-Society Member for at least eight (8) of the following twelve (12) months. 6. The term of office for each Director shall start September 1 of the year they are elected. 7. The term of office for each Director shall last twelve (12) months. 8. No Director may hold two voting positions on the Board. 9. If a Director graduates during their term of office, they shall remain in their position on the Board until their term of office is complete. 10. If a Director fails to meet the conditions for 3. or 5. above, they may be subject to recall, by simple majority of the Board.

Appendix L

Title	New Kids An Town [A-Soc Board]
Mover	Mariko Shimoda
Secunder	Katie Arnold
Spirit	To elect new A-Society Board Members for the 2018-2019 year
WHEREAS	As of September 1st, 2018, there will be 4 vacant at-large seats for the A-Society membership.
AND WHEREAS	It is the responsibility of the Joint Annual General Meeting to elect new Board Members
BIRT	The following four members be elected to fill the at-large A-Society seats for the Board of Directors: 1. _____ 2. _____ 3. _____ 4. _____

Appendix M

Title	New Kids Bn Town [B-Soc Board]
Mover	Katie Arnold
Secunder	Mariko Shimoda
Spirit	To elect new B-Society Board Members for the 2018-2019 year
WHEREAS	As of September 1st, 2018, there will be 4 vacant at-large seats for the B-Society membership.
AND WHEREAS	It is the responsibility of the Joint Annual General Meeting to elect new Board Members
BIRT	The following four members be elected to fill the at-large B-Society seats for the Board of Directors: 1. _____ 2. _____

	3. _____ 4. _____
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Appendix N

Title	Proof We've Improved [Ratifying Changes to the Governing Docs]
Mover	Katie Arnold
Second	Mariko Shimoda
Spirit	To ratify all changes to the governing documents that have been made since Joint Annual General Meeting 2017
WHEREAS	Numerous changes to the bylaws and policy manual were passed by the A-Society and B-Society councils in the previous year
AND WHEREAS	It is best practice to have these changes passed by general members at the Joint Annual General Meeting
AND WHEREAS	The following motions be ratified: <ol style="list-style-type: none"> 1. Mr. Speaker, We're Amending the Constitution! 2. Now This is Just Ridiculous 3. Bye Felicia 4. Just So We're Clear

Appendix O

Title	Let's tell awesome people they are awesome [Adoption of the "Friend of the Society" Award]
Mover	Awn Duqoum
Second	
Spirit	Faculty and Staff who go out of their way to support the mental health of students deserve recognition
WHEREAS	Student mental health is negatively affected by the high stress environment created by the nature of the degree we are all pursuing
AND WHEREAS	As a class, we Tron 19, acknowledge and admit that tragedies that occurred during the winter 2018 term have also taken a toll on our moral and mental well being
AND WHEREAS	During our time here, we Tron 19, have had the privilege and honor to work with extraordinary faculty and staff member who went of their way to support us and other students
AND WHEREAS	It is important for EngSoc to recognize the efforts made by these faculty and staff members

AND
WHEREAS

A-Society council has elected to award 3 deserving faculty and staff members the honorary title of “Friend of the Society” in the winter 2018 term

The Policy Manual be amended to include the following:

Section I: Friend of the Society Award Policy

1. Purpose

- a. The purpose of the Friend of the Society Award, hereinafter called the Award, is to promote and reward Faculty and Staff Members who have gone out of their way to support the mental health of students
- b. Each term, the Engineering Society will recognize Faculty and Staff Members who have gone above and beyond to support the mental health of students. The Faculty and Staff Members who win this award have gone out of their way to exemplify one (1) or more of the following criteria:
 - i. Advocated on behalf of students to eliminate elements that have a negative effects of student mental health;
 - ii. Showing a long-term commitment and vested interest to the betterment of student mental health; and/or
 - iii. Taking action to directly improve the mental health of students;

2. Eligibility

- a. Any Faculty or Staff member in the Faculty of Engineering, including the School of Architecture, shall be eligible for this Award.
 - i. The only exceptions are those who have won the Award in the previous three (3) years.

3. The Friend of the Society Award Selection Committee

- a. The recipient of the Award shall be decided by the Friend of the Society Award Selection Committee, hereinafter called the Committee.
- b. The Committee s composed of five (5) members, each receiving exactly one (1) vote:
 - i. The On-Term Vice-President Academic, who will act as Chair;
 - ii. The Off-Term Vice-President Academic, or a designate;
 - iii. Three (3) At-Large Student Members of the On-Term Society (in accordance with Chapter II Section I.3.c).
- c. The At-Large Student Members shall be chosen by their Society at the first Meeting of Council each term
 - i. The shall be appointed by their Council, and serve until the end of the Academic Term in which they are elected; and
 - ii. In the event of vacancy, a new At-Large Student Member shall be appointed at the following Meeting of Council
- d. The responsibilities of the At-Large Student Members, with assistance from the On-Term Vice-President Academic, are as follows:
 - i. Ensure all operations of the Committee and Award occur in accordance with this Policy;
 - ii. Soliciting for and receiving all nominations. All efforts should be made each term to receive a minimum of five (5) nominations from a variety of disciplines;
 - 1. In the event that five (5) nominations are not received, the At-Large Student Members are to bring forward

BIRT

	<p style="text-align: center;">additional Candidates based on their consultations with students.</p> <ul style="list-style-type: none"> iii. Upon selection of a winner, the At-Large Student Members shall work with the On-Term Vice-President Academic in the following manners: <ul style="list-style-type: none"> 1. Coordinating and obtaining support letters from students to be included in nomination packages for other applicable teaching awards, iv. Working with the Iron Warrior to publish an article recognizing the winner; v. Working with the EngSoc Website team to update the list of award winners to include the name of the recipient; vi. Ensuring the Award plaque is updated with the winner's name; and vii. Ensuring the nominations are circulated to Committee Members no later than one (1) week prior to voting. <p>e. The responsibilities of the Committee are as follows:</p> <ul style="list-style-type: none"> i. The Committee shall meet once per Academic Term to review applications to the Award; and ii. Upon reviewing the applications to the Award, the Committee shall determine the recipient with a four fifths (4/5) vote. In the case of the Off-Term Vice-President Academic, they may vote by e-mail ballot before the meeting. <p>4. Award Process</p> <ul style="list-style-type: none"> a. During the first week of each Academic Term, an email shall be sent to all On-Term Undergraduate Engineering Students informing them that nominations for the Award are being accepted. <ul style="list-style-type: none"> i. Applications shall remain open until the end of the second month of each Academic Term; ii. Applications shall be sent to the Committee during this period for their review; iii. Nominations may originate from any undergraduate engineering student; iv. The recipient of the Award shall be announced at a Meeting of Council during the term it is awarded; and v. The recipient shall be invited to attend the Meeting of Council in which the award recipient is announced. <p>5. Nomination Requirements</p> <ul style="list-style-type: none"> a. The Award Nominations must contain, but are not limited to containing, the following; <ul style="list-style-type: none"> i. The nominating students name; ii. The nominating students program and term of study; iii. Name of the Faculty or Staff Member being nominated; iv. A detailed description of how the Faculty or Staff Member has displayed one (1) or more of the criteria outlined in Chapter II Section I.1 b. A minimum of three (3) nominations are required for a candidate before they can be considered for the Award <ul style="list-style-type: none"> i. All the nominations must occur in a single term
BIFRT	Current and all future executive be mandated to ensure the creation of a plaque to display the names of award winners

BIFFRT	The names of the Winter 2018 winners be added retroactively to the plaque upon creation
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Appendix P

Title	Point of Sale System for new RidgidWare
Mover	Liam Yeates
Secunder	Katie Arnold
Spirit	To provide \$8000 for RidgidWare
WHEREAS	RidgidWare is moving to E7 upon completion
AND WHEREAS	We have entered into an agreement with the faculty and the SDC to increase RidgidWare stock and hours of operations in order to benefit more engineering students
AND WHEREAS	This requires and new Point of Sale because the current square system is inadequate
BIRT	That the Engineering Society will buy one Point of Sale System for \$8000
BIFRT	That Engineering A-Society will provide \$4000 and Engineering B-Society will provide \$4000, from the Societies' Surplus

Appendix Q

Title	We like Presidents (and CROs too!)
Mover	Megan Town
Secunder	
Spirit	To better allow by-elections to occur and fill Executive Officer Vacancies
WHEREAS	Currently, we are not allow to elect a new President in the event of a vacancy
AND WHEREAS	The other executive officers would be required to fill the President's duties which is an unfair burden
AND	We are currently limited in when we can elect a CRO and cannot elect one to run a

WHEREAS	referenda or by-election.
BIRT	<p>Bylaw 2: Elections and Referenda, Chapter II be amended to read as follows:</p> <p>Section A: General</p> <ol style="list-style-type: none"> 1. There shall be a Chief Returning Officer (CRO) elected by Council each Academic Term that does not contain a General Executive Officer Election or as required for General Elections and Referenda. 2. Unless otherwise stated, all aspects of the conducting of the General Election shall be the sole responsibility of the CRO. 3. The CRO may not be a candidate for any position. 4. The CRO may only be recalled by a Resolution of Council. 5. The CRO may appoint up to one (1) Deputy Returning Officer (DRO) at any point. 6. The CRO, DRO and other designates of the CRO must remain neutral during both the campaigning and voting periods. 7. In cases of infirmity, death, resignation or other form of ineligibility of the CRO during the election period, where the position needs to be filled and there is no scheduled Meeting of Council, the Board of Directors may either: a. Call a Special Meeting of Council; or b. Appoint a Member to be CRO, to be ratified at the next Meeting of Council. 8. The term of office of the CRO shall commence when elected and end on the day their successor is elected. 9. The CRO's vote in a General Election or By-Election shall only be counted in the event of a tie.
BIFRT	<p>Bylaw 2: Elections and Referenda, Chapter III be amended to read as follows:</p> <p>Section J: Vacancies</p> <ol style="list-style-type: none"> 1. In the event of a vacancy in any Executive Officer position and if there is sufficient time remaining in the Officer's term, a by-election shall be held to fill the position. Sufficient time is defined as before the more than three (3) weeks before preceeding the final day of lectures of the Officer's term. second Academic Term following General Elections, a By Election shall be held to fill the position. This By-Election must be administered by a CRO. 2. In the event of a vacancy in the position of Vice President Academic, Vice President Finance, Vice President Communications or Vice President Student Life during or following the three (3) weeks preceding the final day of lectures of the second Academic Term following General Elections; The following procedure shall

be used to fill the vacancy:

- a. The vacancy will be advertised for the purpose of soliciting candidates
- b. At the Meeting of Council immediately following the occurrence of the vacancy, any Member of the Society shall be entitled to bring forth Candidates who meet all of the qualifications for the vacant position; and when all candidates have been brought forth, Council shall determine, by ranked ballot, which of them will fill the vacancy.
- c. If there is not a Council meeting for the relevant society scheduled within twenty-one (21) days of the vacancy occurring, a special meeting of Council shall be called. ~~When all Candidates have been brought forth, Council shall determine, by simple plurality vote, which of them shall fill the vacancy.~~
- d. If a special meeting of Council cannot be called, the procedure will be carried out online giving at least one (1) week notice to Council via email. Within reason, all nomination and campaigning activities as per Chapter III, Bylaw 2 will be carried out online. Nomination and campaigning will be followed by a one (1) week voting period.

Acronym Bingo

CND – Coffee and Donut Shop	CRC Council Review Committee	GradComm – Graduation Committee	CFO – Chief Feedback Officer	FEDS – Federation of Students
ECIF – Engineering Capital Improvement Fund	ESSCO – Engineering Student Societies Council of Ontario	WEC/OEC/CEC – Waterloo/Ontario/Canada Engineering Competition	FOC – Federation Orientation Committee	CRO – Chief Returning Officer
IST – Information Systems and Technology	EWB – Engineers without Borders	WEEF – Waterloo Engineering Endowment Fund	MATES – Mentor Assistance Through Education and Support	SFF – Sandford Fleming Fund
BOT/MOT/EOT – Beginning/Middle/End of Term	P&P – Paul and Paula Plummer Awards	WIE – Women in Engineering	IRS – Iron Ring Stag	IRC – Iron Ring Ceremony
JAGM – Joint Annual General Meeting	CFES – Canadian Federation of Engineering Students	FYIC – First Year Integration Conference	SLR/W:R – Summer/Winter Leader Retreat	P***5 – Paul & Paula Plummer Participation Points



New topic



Direct Response



Point of Clarification



Indicates Circular



I Agree