EngSoc Council Meeting (W16) #2
January 27th, 2016

Chair: Brian Howe
Secretary: Akshay Joshi
Attendance:

Executives

Executive, A Society	PV	Executive, B Society	PV		

First-Year Classes

Biomedical 2020	PV	Chemical 2020	A	Civil 2020	PV
ECE (8) 2020	PV	Mechanical (8) 2020	PV	Management 2020	PV
Nanotechnology 2020	PV	Mechatronics (8) 2020	PV	Software 2020	PV

Second-Year Classes

Chemical 2019	PV	ECE (4) Sec. 1 2019	A	ECE (4) Sec. 2 2019	A
Environmental 2019	A	Geological 2019	A	Mechanical (4) 2019	PV
Systems Design 2019	PV	Mechatronics (4) 2019	PV		

Third-Year Classes

Chemical 2018	A	Civil 2018	PV	ECE (8) 2018	PV
Mechanical (8) 2018	PV	Management 2018	PV	Software 2018	PV
Chemical 2017	PV	ECE (4) Sec. 1 2017	PV	ECE (4) Sec. 2 2017	PV
Environmental 2017	A	Geological 2017	A	Mechanical (4) 2017	PV
Systems Design 2017	PV	Mechatronics 2017	PV		

Fourth-Year Classes

Chemical (4) 2016	PV	Chemical (8) 2016	PV	Civil 2016	PV
ECE (4) Sec. 1 2016	PV	ECE (4) Sec. 2 2016	PV	ECE (8) 2016	PV
Environmental 2016	A	Geological 2016	A	Mechanical (4) 2016	PV
Mechanical (8) 2016	PV	Management 2016	A	Nanotechnology 2016	PV
Mechatronics 2016	PV	Software 2016	PV	Systems Design 2016	A

Present and Voting	PV
Present	P
Absent	A

1 Call to Order

- Quorum established – 36 out of 48 voting members are present and voting

2 [I] Prof. Gordon Stubley – Associate Dean of Teaching

- Student course evaluation changes are incoming – will be moving to an online system (EVALUATE)

- Result of a task force to unify course evaluations across the university

- In Fall 2015, Engineering ran a trial with a small number of courses to ensure people know what's going on

- There won't be any changes to the questions asked on the evaluations

- Task force was also charged with creating a core set of questions across campus to replace the current questions developed in the 80s

- No immediate plans on changing the questions – look for focus group invitations when we do have something to test

- We're the only faculty where student course evaluations are done as a partnership between the student body and the faculty; this will evolve as we move online

- *Will online critiques still be screened?* The task force makes no recommendations to this. Current interpretation: there's no reason Engineering can't do that anymore. The EVALUATE software team has committed to allow us to do it somehow.

- *Did participation rates change after the system was moved online?* No, they're still consistent. Evaluations can still be done in class using a phone, laptop or tablet. We anticipate keeping evaluations open for a two-week period.

- *Are there privacy concerns with the fact that it's now online, and certain people with more privileges will have more access?* The rules of the game are clear: the only time when course evaluations can be looked at before marks are final is with express consent of the Dean. This has only happened once in the last five years. The same principle will hold for online evaluations. Some people within computing will be able to see results for the purposes of debugging and such, but there is a firm boundary between the staff and the faculty. We anticipate that we would want to do analysis of results in aggregate – for example: we think that Waterloo Engineering is a place that maintains gender differences and diversity. Empirically, I think it's true, but we could do analysis on the dataset to make sure the teaching experience is consistent and know for sure. This won't happen soon, but will over time – keep asking about this to ensure your privacy is maintained.

- *Is the software developed in-house?* Yes, we're responsible for the security. The data is not stored in another country or in the cloud.

- *If it does break, are there measures to ensure data is not corrupted?* Yes, there is an internal process now that didn't exist when Jobmine was established. The software is built on credibility with math and science.

- *ECE currently sends out Lab Instructor and TA critiques separately. Will that also be merged?* Yes, in the long term. Currently, it's hard to determine all of the members of a teaching team. There's work to do in our data systems before that can happen.

- *Will professors be able to see who submitted the critiques?* No – they'll see response rates, but no individually identifiable responses

- Most of the critiques this year will be done online. One exception: professors in tenure-track positions will have the opportunity to opt out if they feel uncomfortable with online reviews, but we expect this not to be a popular option

3   [I] Maggie Bradley – Centre for Teaching Excellence

- *Information will be emailed to Council members*

4   [D] Approval of Agenda

- *Motion:* To move item 6.4 before item 6.1
- *Mover:* Mechatronics 2016
- *Seconder:* Chemical 2017
- Mover declined to speak to the motion.
- Seconder declined to speak to the motion.
- Motion called to question:
    - Three oppositions
    - Six in favour
    - All others abstain, including A-Society Executive and B-Society Executive
    - The motion passes
- *Motion:* To approve the agenda as amended
- *Mover:* Civil 2016
- *Seconder:* Mechanical 2018
- Mover declined to speak to the motion.
- Seconder declined to speak to the motion.
- Motion called to question:
    - None opposed
    - Abstentions: Civil 2016, Mechatronics 2016 and Software 2016
    - The motion passes

5 [D] Approval of Minutes

- *Motion:* To approve the minutes from the 1st Council meeting of the Winter 2016 term

- *Mover:* A-Society Executive

- *Seconder:* Electrical and Computer 2020

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:
    - No opposition
    - Two abstentions: Software 2016, Mechatronics 2016
    - The motion passes.

6 Business

6.1 [D] Sponsorship Committee Selection (Appendix A)

- *Motion is read out*

- *Seconder:* Mechanical 2016

- Mover: Every term, EngSoc allocates money to sponsor student teams on campus. Members on the committee would attend all presentations, and then help decide on allocating the money. Food is included; we require six people

- Seconder declined to speak to the motion.

- *Motion:* to move to a committee of the whole

- *Mover:* Chemical 2017

- *Seconder:* Management 2018

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:
    - None opposed
    - One abstention: Mechatronics 2016
    - The motion passes.

- *Motion:* to move in camera

- *Mover:* Mechatronics 2020

- *Seconder:* Software 2020

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

  - None opposed
  - One abstention: Mechatronics 2016
  - The motion passes.

- *Motion:* to move out of a committee of the whole

- *Mover:* Management 2018

- *Seconder:* Mechanical 2018

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

  - None opposed
  - No abstentions
  - The motion passes.

- *Motion:* to amend the motion in question with the following names: Joshua Kalpin, Nicole Barritt, Will Clarke, Mara Gagiu, Sarah Madigan, Michael Jonas

- *Mover:* A-Society Executive

- *Seconder:* Electrical and Computer 2017

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

  - None opposed
  - One abstention: Mechatronics 2016
  - The motion passes.

- Original motion, as amended, called to question:

  - None opposed
  - One abstention: Mechatronics 2016
  - The motion passes.

6.2 [D] CFO Selection (Appendix B)

- *Motion is read out*

- *Seconder:* B-Society President

- Mover: Every term, we collect feedback from everyone regarding executive and EngSoc services. The CFO will be responsible for collecting feedback from Council. They will also collect feedback from directors and commissioners

- Seconder declined to speak to the motion.

- *Motion:* to move to a committee of the whole

- *Mover:* Chemical 2017

- *Seconder:* Software 2018

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

    - None opposed
    - One abstention: Mechatronics 2016
    - The motion passes.

- *Motion:* to move in camera

- *Mover:* Mechanical 2018

- *Seconder:* Software 2016

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

    - None opposed
    - One abstention: Mechatronics 2016
    - The motion passes.

- *Motion:* to move out of a committee of the whole

- *Mover:* Software 2018

- *Seconder:* Mechatronics 2020

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

- – None opposed
- – One abstention: Mechatronics 2016
- – The motion passes.

- *Motion:* to amend the motion in question with the following name: Kevin McNamara

- *Mover:* Mechanical 2019

- *Seconder:* Mechatronics 2016

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

  - – None opposed
  - – No abstentions
  - – The motion passes.

- Original motion, as amended, called to question:

  - – None opposed
  - – No abstentions
  - – The motion passes.

6.3 [I] CRC Council Feedback

- Goal: gather feedback from Council members to see what can be done differently. Feedback will be anonymous

- *Motion:* to move to a committee of the whole

- *Mover:* Chemical 2017

- *Seconder:* Civil 2020

- Mover declined to speak to the motion.

- Seconder declined to speak to the motion.

- Motion called to question:

  - – None opposed
  - – No abstentions
  - – The motion passes.

- *Motion:* to move in camera

- *Mover:* Mechanical 2018

- *Seconder:* Chemical 2019

- Mover declined to speak to the motion.
- Seconder declined to speak to the motion.
- Motion called to question:
  - None opposed
  - One abstention: Mechatronics 2016
  - The motion passes.
- *Motion:* to move out of a committee of the whole
- *Mover:* Biomedical 2020
- *Seconder:* Nanotechnology 2020
- Mover declined to speak to the motion.
- Seconder declined to speak to the motion.
- Motion called to question:
  - None opposed
  - No abstentions
  - The motion passes.

7 Executive Reports

7.1 [I] President – Adelle Vickery (president.a@engsoc.uwaterloo.ca)

- Orientation week: classes now start on Thursday. Working group to determine what's going on then
- Aryn Cain and Adelle are meeting on Friday to figure out what's possible in 3 days
- Syllabus Bank: met with new Associate Dean of Undergraduate Studies, who will bring it up with Wayne Parker (Acting Dean)
- This initiative is in the final stages of getting faculty support
- P&P nomination take place after this meeting, in POETS

7.2 [I] VP External – Ola Suchon (vpexternal.a@uwaterloo.ca)

- OEC this weekend, FYIC in two or three weekends!
- Meeting for reps for FYIC tonight
- Conference reports will be going up on the website soon
- Charity Grilled Cheese tomorrow; pancakes on Monday in support of Water.org
- February: candygrams for classmates and friends and Romantic Pictures with the Tool

7.3 [I] VP Education – Jeff Gulbronson (vpeducation.a@engsoc.uwaterloo.ca)

- WaterlooWorks: no updates – asked for one but CECA did not respond adequately

- Curriculum changes: Chemical is looking into mandatory 8 month co-op terms; would start from the class of 2022 if it happens

- Curriculum changes: ECE passed changes to revert the curriculum to the pre-2008 curriculum. Changes won't be in effect for two more years

7.4 [I] VP Finance – Abdullah Barakat (vpfinance.a@engsoc.uwaterloo.ca)

- Next Wednesday, 11:30-1:30, there's a novelties firesale – get all the goodies!

- Arduino workshop was fantastic! Ridigdware directors are working on more workshops for the Fall term

- Square is almost here – will be implemented by the end of reading week. C&D will accept credit cards soon

- Square doesn't apply to novelties/orifice. Also, debit is currently not supported

- Ridgidware has updated hours

- EngSoc sponsored hockey game was super adorable. The parents loved us

7.5 [I] VP Internal – Sarbajoy Majumdar (vpinternal.a@engsoc.uwaterloo.ca)

- In the past two weeks, we had bowling with Conestoga

- Upcoming events: Semi formal, snow activities, Genius Bowl, arts event, exchange party

- Carebear nominations end this Friday – find Sarb for more information

8 [I] Affiliate Reports

8.1 [I] WEEF – Eric Shi (weef@uwaterloo.ca)

- WEEF proposals accepted until March 2nd. Details available at http://weef.uwaterloo.ca → Funding

- Talk to your classes for more funding ideas

8.2 [I] Senate – Pallavi Hukerikar (pallavi.hukerikar@uwaterloo.ca)

Not present.

8.3 [I] Feds Councillors – Amy Yang, Chanakya Ramdev, Julian Wang, Kush Thanker, Noah Bezaire, Rhea Phillip

Not present.

- Sever Ties Referendum: voting ends at 10 pm tonight
- General election period, and voting on SLC/PAC expansion starts February 9th
- Get educated and vote

8.4 [I] EngFoc – Aryn, Jared, Janna, Neth (engfoc@uwaterloo.ca)

- No schedule yet – will be worked on on Friday
- Winter leader retreat is on March 12th

8.5 [I] Others

- Iron Warrior
  - First issue released today – pick up a copy
  - Please share our posts over social media so that we get more traction
  - Looking for a student-at-large. Duties: read the paper before publication 5 times a term, and attend 2 advisory board meetings
  - If you see anything you do/don't agree with and want to say something about it, we're starting Letters to the Editor. See the Iron Warrior website for details
  - Next issue is on February 10th – the deadline for submissions is February 5th

9 Varia

9.1 How many days 'til IRS?

- 10!

10 Adjournment

- *Motion:* To adjourn this meeting
- *Mover:* Software 2016
- *Seconder:* Civil 2018
- Motion called to question:
  - No opposition
  - No abstentions
  - The motion passes