



# Council Meeting #1

## September 20<sup>th</sup>, 2017 | 5:30 P.M

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ITEM	PRESENTER/MOVER	ACTION
<b>1.0 Welcome/Call to Order</b>		D
<b>2.0 Godiva's Hymn</b>		
<b>3.0 Approval of Minutes</b>		D
<b>4.0 Approval of Engenda</b>		D
<b>5.0 New Business</b>		
5.1 Executive goals presentation	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	I
5.2 Budget Approval (A)	Katie Arnold (vpfinace.b@engsoc.uwaterloo.ca)	D
5.3 Actuals Approval (B)	Katie Arnold (vpfinace.b@engsoc.uwaterloo.ca)	D
5.4 Delegate Selection Committee (C)	Dan Robertson (vpcomm@engsoc.uwaterloo.ca)	D
5.5 Presidential Candidate Q&A	Sarah Martin (cro.b@engsoc.uwaterloo.ca)	I
5.6 Document of Stances Update (D)	Abdullah Barakat (president.a@engsoc.uwaterloo.ca)	D
5.7 International Tuition Stance (E)	Abdullah Barakat (president.a@engsoc.uwaterloo.ca)	D
<b>6.0 Exec Updates (F)</b>		
6.1 President	Rachel Malevich (president.b@engsoc.uwaterloo.ca)	I
6.2 VP Student Life	Sabrina Huston(vpstudentlife.b@engsoc.uwaterloo.ca)	I
6.3 VP Communications	Dan Robertson (vpcomm@engsoc.uwaterloo.ca)	I
6.4 VP Finance	Katie Arnold (vpfinace.b@engsoc.uwaterloo.ca)	I
6.5 VP Academic	Andrew McBurney (vpacademic.b@engsoc.uwaterloo.ca)	I
<b>7.0 Affiliate updates</b>		
7.1 WEEF	Jordan nickel (weef@uwaterloo.ca)	I
7.2 Iron Warrior	Gabrielle Klemt (iwarrior@uwaterloo.ca)	I
7.3 Senate	Grant Mitchell (gwmitchell1@outlook.com)	I
7.4 Feds Councillors	Jason Small (jason.small@uwaterloo.ca)	I
7.5 EngFOC	Daniadele LeSauvachtler (engfoc@uwaterloo.ca)	I
7.6 Directors		I
7.7 GradComm	Jeffran Levy-Harvey (uwgradcomm@gmail.com)	I
<b>8.0 Varia</b>	HOW MANY DAYS 'TIL IRS???	
<b>9.0 Adjournment</b>		D

\*Note: D = decision, I = Information

## APPENDIX A

<b>Title</b>	VPFIN Makes it Rain [F17 Budget]
<b>Mover</b>	Executive B
<b>Seconder</b>	
<b>Spirit</b>	To adopt and operating budget for the Fall 2017 term.
<b>WHEREAS</b>	We need to approve a budget for the term F17.
<b>AND WHEREAS</b>	The VP Finance has written a budget based on requests and consultation with all relevant parties.
<b>AND WHEREAS</b>	The Society must operate with a budget each term.
<b>BIRT:</b>	The Fall 2017 budget is approved as presented.

## APPENDIX B

<b>Title</b>	VPFIN Made it Rain [W17 Actuals]
<b>Mover</b>	Executive B
<b>Seconder</b>	
<b>Spirit</b>	To approve the actuals from Winter 2017 term.
<b>WHEREAS</b>	We need to approve the actuals for the Winter 2017 term.
<b>AND WHEREAS</b>	The VP Finance has Compiled the actuals with the help of the Business Manager for the Engineering Society.
<b>BIRT:</b>	The Winter 2017 actuals are approved as presented.

## APPENDIX C

<b>Title</b>	COMM along with us!
<b>Mover</b>	Executive B
<b>Second</b>	
<b>Spirit</b>	To elect the students-at-large for the Fall 2017 Conference Delegate Selection Committee.
<b>WHEREAS</b>	In Fall 2016 and Winter 2017, A-Society and B-Society piloted delegation selection committees. It was a good idea!
<b>AND WHEREAS</b>	<p>We need a new committee for the Fall 2017 term to select the delegates for the following conferences:</p> <ul style="list-style-type: none"> <li>• PEO-SC</li> <li>• CDE</li> <li>• Congress</li> <li>• FYIC</li> </ul>
<b>BIRT:</b>	A committee made up of the B-Society VP Communications and two members-at-large be formed to select delegates during the remainder of the Fall 2017 term.
<b>BIFRT:</b>	The members-at-large do not intend to submit conference delegate applications during the Fall 2017 term (PEO-SC, CDE, Congress, and FYIC).
<b>BIFRT:</b>	<p>The following members be the members-at-large for the Conference Delegate Election Committee:</p> <ol style="list-style-type: none"> <li>1. _____</li> <li>2. _____</li> </ol>

## APPENDIX D

<b>Title</b>	The Document of Stances Needs to be Up-to-Date
<b>Mover</b>	Executive A
<b>Seconder</b>	
<b>Spirit</b>	To deprecate a stance that is outdated
<b>WHEREAS</b>	The Document of Stances needs to be up to date to ensure that the Society is taking a position on issues that are still relevant to the student body
<b>AND WHEREAS</b>	The stance in question is considered out of date since the University has put in a 'Tuition by Program' structure that predicts how increases in tuition will be expected to look like
<b>BIRT:</b>	The following stance be deprecated: The Society condemns the increases to international undergraduate student tuition approved at the February 2016 meeting of the University of Waterloo Board of Governors.

## APPENDIX E

<b>Title</b>	Where We Stand on International Tuition
<b>Mover</b>	Executive A
<b>Seconder</b>	
<b>Spirit</b>	To adopt a new stance to replace a recently deprecated stance
<b>WHEREAS</b>	A stance that the Engineering Society had previously taken about international tuition was too specific and had become outdated
<b>AND WHEREAS</b>	The underlying issue that the Engineering Society took said stance on is still of valid concern
<b>AND WHEREAS</b>	Since the stance had been deprecated, a new stance should be taken by the Engineering Society with regards to tuition hikes for international students
<b>BIRT:</b>	The following stance be adopted by the Engineering Society: The Society condemns unreasonable increases to international undergraduate student tuition enforced on students without at least one year's notice.

## APPENDIX F

### President – Rachel Malevich

*president.b@engsoc.uwaterloo.ca*

#### Executive Update

EngSoc's participation in Orientation Week was much improved this year! Meet the Tool became its own event again, and we had plenty of interest from first year students. Elections have also begun - we've decided to trial the FEDS voting service due to some issues with the Qualtrics software usage. There will be an info session next week for the Vice President positions since nominations will begin shortly after the conclusion of the Presidential Elections. Exec have been very busy the last few weeks running class elections, and keeping the excitement going from Orientation Week! We're still working on the Student Space report - there seems to be a long backlog of projects in the Dean's Office. I want to have at least a small report by the end of the term.

#### Goals Update

<b>Joint Initiatives</b>	
	<b>Long Term Strategic Plan</b> – Joint Exec had a kick-off meeting last week! I'm in the process of writing the first draft.
	<b>Website Revamp</b> - We had a kick-off meeting for this too! Our design date is October 1st.
<b>Miscellaneous</b>	
	<b>Voting Service</b> – We're in the process of setting up the FEDS voting service for the Presidential Election.
	<b>First Year Retention</b> - Trialing many of the new initiatives this month including the dual workshops and the council buddy system.
	<b>Faculty Events</b> - Currently working with Development Office and Charities to plan the Give Thanks event at the beginning of October. Also working with the First Year Office to run a workshop for Academic Reps.

# VP Student Life – Sabrina Huston

[vpstudentlife.b@engsoc.uwaterloo.ca](mailto:vpstudentlife.b@engsoc.uwaterloo.ca)

## Executive Update

Happy First Council! Shoutout to everyone who auditioned for EngPlay, it's going to be lit! Looking forward to...

Sept. 21st – Let's Talk Mental Health, Resume Critiques, and CoffeeHouse  
Sept. 23rd – Bus Push and Dungeons & Dragons  
Sept. 24th – Capture the Flag!  
Sept. 25th – How to Council! Workshop  
Sept. 26th – WebGL Workshop  
Sept. 27th – DIY Neon Signs

Sept. 28th - Professional Photoshoot  
Sept. 30th - FYELC, sign up at <http://bit.ly/FYELC2017>  
Oct. 2nd - AutoCad and Game Development Workshops  
Oct 3rd - Google Interview Skills Workshop  
Oct 4th - Arduino Workshop, Coverall Days!

And remember...

Mondays - Board Games at 5:30

Tuesdays - Engiqueers at 6:00

- Charity Grilled Cheese every other week!

And charity of the year voting is opening :D

Listen for the specific director updates, which will give some more details!

## Goals Update

Events	
	<b>Keep calendar updated and accessible</b> – The calendar is pretty much set, just awaiting some locations :)
	<b>Put up the Mural</b> – The painter has been selected, shout out to Kelsey, and were in the process of getting supplies ready.
	<b>Combine A-Soc and B-Soc event transition documents</b> – As transition documents come in from events, I will be in contact with A Soc to combine them so that it's easier for events that only occur once a year.
Miscellaneous	
	<b>Increase Engineering Spirit</b> - Incorporate new spirit related events! Hard Hat Decorating happened, which was super fun! Patch Sewing Events and other fun stuff to come :D
	<b>Parking Pass for EngSoc</b> - I am looking into getting a temporary parking pass for the loading dock for directors to use so that they can easily unload supplies and such without getting a ticket. I have contacted Parking Services and am waiting for them to get back to me.

# VP Academic – Andrew Robert McBurney

*vpacademic.b@engsoc.uwaterloo.ca*

## Executive Update

In addition to my other goals, I've been helping out a bit with Career Fair, since we only have one director for the position (to alleviate some of the burden from David).

## Goals Update

	<b>CECA Mandate</b> - Letter dropping the first CEC meeting (Sept, 27th). ✍️ - drop
	<b>Mental Health Counsellor</b> - Talked to Peter Douglas and Tom Ruttan at the end of last term (April) about what it would entail to get another engineering counsellor. Tom said he would follow up with me by giving us a job-posting form for the counsellor. He never got back to me, and I emailed a few times in the summer with no response. Going to set up a meeting with Peter Douglas and him to reopen this issue.
	<b>Committees</b> - Looked into some tentative committees I feel an EngSoc voice would be valuable for (SSAC, FOPS)
	<b>Academic Reps</b> - Need to send out the initial email notifying all of the academic reps of my intentions. Need to get first year rep emails through Jimmy Chu and the First Year office.
	<b>Miscellaneous</b>  <ol style="list-style-type: none"><li>1. Meetings have been happening, meeting notes have been distributed through the Fall 2017 council Facebook group.</li><li>2. Infographic numero uno has been made, also posted in council Facebook group.</li></ol>
	<b>Mixtape</b> - Mixtape droppin when??? 🔥🔥🔥

## VP Communications – Dan Robertson

*vpcomm.b@engsoc.uwaterloo.ca*

### Executive Update

Hey all, I'm taking over for Melissa now since she's off to Denmark and I just got back mid-summer.

ESSCO PM was this past weekend in Guelph, it was very informative, and plenary was constructive.

- ESSCO is looking into ordering scarves
- They're looking for ways to facilitate interschool interaction/events (if you have ideas, send me an email)
- Another inter-school blood runs competition is being planned for later this term

CFES PM is this weekend in Vancouver at SFU, hopefully it will be another fun and productive weekend.

Speaking of conferences, a Conference info session will be held in POETS to give some details on all the conferences you can apply to - stay tuned for details. Website will be updated soon.

### Goals Update

<b>Internal Communication</b>	
	<b>Website Revamp</b> – Initial meeting done. Regroup and overhaul meeting set for Oct 1st. Changes will likely be a long term.
	<b>Branding Guidelines</b> – This was transferred over from last term. Meeting set with Melissa and Celine to get up to speed.
<b>Miscellaneous</b>	
	<b>Maintaining Media Hype</b> – Photos from major events will be posted on flickr and Facebook/Instagram within a couple days of the event.
	<b>Transition Docs</b> - No docs were available for the incoming directors. They will be done by end of term. I'll start working on them with directors, after CFES PM.
<b>Conference Transparency</b>	
	<b>Increase Conference Visibility</b> - Working on updating conference website, and will begin promoting conferences next week.



## VP Finance – Katie Arnold

[vpfinance.b@engsoc.uwaterloo.ca](mailto:vpfinance.b@engsoc.uwaterloo.ca)

### Executive Update

Have all the prep for the Novelties display, just need to put the final pieces together. There are many stock items on reorder. Contact [vpfinance.b@engsoc.uwaterloo.ca](mailto:vpfinance.b@engsoc.uwaterloo.ca) if there is a swag item you want to see in your store!

Ridgidware is going through many changes:

- ECE stores closed
- ECE & SYDE Kits
- EngCon
- E7
- Donation

POETS is very nice. Shoutout to KeyHolders, Look out for POETS Go-er of the Week. BOT was amazing! Looking to bring something new to EOT! Shoutout to Ben Beelen's PATCH DESIGN

### Goals Update

<b>POETS</b>
<b>POETS Couches</b> –I want to finally get in the new POETS Couches, I have a meeting with Brian VPOF of FEDS on Wed. Also develop a long-term plan for new furniture in POETS
<b>Miscellaneous</b>
<b>EOT Bomber</b> - Work with FEDS and Bomber for an EOT Party that engineers of all ages can participate in
<b>UYA (Upper Year Appreciation)</b> – Develop a new POETS-centered event (like last term's EOT) with the goal of catering to Upper Years. Working with VP Student Life
<b>Sponsorship</b> - revitalise Sponsorship by going to the student teams with information. Advertising earlier and longer.
<b>Novelties &amp; Ridgidware</b>
<b>Novelties and Ridgidware</b> - Working with directors to keep the stores alive, with new stock, and adapting to new changes (Ridgidware)

# Acronym Bingo

CnD - Coffee and Donut Shop	CRC - Council Review Committee	GradComm - Graduation Committee	CFO - Chief Feedback Officer	FEDS - Federation of Students
BOT/MOT/EOT - Beginning/Middle/End of Term	ESSCO - Engineering Student Societies' Council of Ontario	WEEF - Waterloo Engineering Endowment Fund	FOC - Federation Orientation Committee	CRO - Chief Returning Officer
ECIF - Engineering Capital Improvement Fund	EWB - Engineers Without Borders	WEC/OEC/CEC - Waterloo/Ontario/Canadian Engineering Competition	MATES - Mentor Assistance Through Education & Support	SFF - Sandford Fleming Fund
IST - Information Systems & Technology	P&P - Paul & Paula Plummer Awards	WIE - Women in Engineering	IRS - Iron Ring Stag	IRC - Iron Ring Ceremony
JAGM - Joint Annual General Meeting	CFES - Canadian Federation of Engineering Students	FY(EL)C - First Year (Engineering Leadership) Conference	SLR/WLR - Summer/Winter Leader Retreat	P**5 - Paul & Paula Plummer Participation Points



New topic



Direct Response



Point of Clarification



Indicates Circular



I Agree